Board of Trustees

March 9, 2017
No item in this report for release prior to 9:00 a.m. Thursday, March 9, 2017.

A G E N D A

BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Thursday – March 9, 2017
Board of Trustees Room
315 Altgeld Hall

1. Call to Order and Roll Call
2. Verification of Quorum and Appropriate Notification of Public Meeting
3. Meeting Agenda Approval...........................................................................................................Action ...
4. Honor & Recognition of Former Trustees
5. <Brief Intermission>
6. Public Comment*
7. Chair's Comments/Announcements
8. Reports of Board Committees and Board Liaisons
   a. Executive Committee
   b. Academic Affairs, Student Affairs and Personnel Committee (AASAP)
   c. Compliance, Audit, Risk Management and Legal Affairs Committee (CARL)
   d. Finance, Facilities and Operations Committee (FFO)
   e. Legislative Affairs, Research and Innovation Committee (LARI)
   f. Ad Hoc Committee on Enrollment
   g. Ad Hoc Committee on Governance
   h. Illinois Board of Higher Education
   i. Universities Civil Service Merit Board
   j. Northern Illinois University Foundation
   k. Northern Illinois University Alumni Association
   l. Northern Illinois Research Foundation
9. President’s Report No. 112
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   2) FY18 DoIT- Integrated Media Technologies Printing Paper Open Order
      Contract Renewal .................................................................................. Action 2
   3) FY18 DoIT- Integrated Media Technologies Campus Copier Program
      Contract Renewal .................................................................................. Action 3
   4) FY18 Physical Plant Elevator Services and Maintenance Open Order
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   5) FY18 International Programs Division Expenditures .................................. Action 5
   6) FY18 Student Mass Transit Board Campus Busing System Contract Renewal .... Action 6
   7) FY18 Transporation Services, Physical Plant & Finance, Facilities & Operations
      Motor Fuels .......................................................................................... Action 7
   8) FY18 Multiple Departments – Non-Food, Food Service-Related Commodities
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   9) FY18 Student Health Insurance ................................................................... Action 9
  10) FY18 Materials Management Commodities Open Orders .......................... Action 10
  11) Division of Enrollment Management, Marketing and Communications Media
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  15) FY18 Division of Information Technology Infrastructure Applications Microsoft
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11. Next Meeting Date

12. Closed Session

13. Adjournment

*Individuals wishing to make an appearance before the Board should consult the Bylaws of the Board of Trustees of Northern Illinois University, Article II, Section 4 – Appearances before the Board. Appearance request forms will be available in the Board Room the day of the meeting. For more information contact Kathleen Carey, (kjahns@niu.edu) Recording Secretary to the Board of Trustees, Altgeld Hall 300, DeKalb, IL 60115, 815-753-1273.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Ellen Andersen, Director of Special Events, at (815)753-1999, as soon as possible, normally at least a week before the scheduled Board meeting.
FISCAL YEAR 2018 ARCHITECTURAL & ENGINEERING AND PHYSICAL PLANT MASTER AGREEMENT CONTRACT RENEWALS

Summary: Architectural & Engineering Services and the Physical Plant request permission to issue master agreements for labor and materials required for Fiscal Year 2018 for electrical contractors, a general contractor, and an excavation/road/parking lot contractor. Services will be requested on an as-needed basis throughout the period July 1, 2017 - June 30, 2018. These are option renewals at various stages of a nine-year total term. The renewal awards will be advertised on the Illinois Procurement Bulletin.

Funding: Institutional – Local Funds, 41 OP58049, OP58045

Recommendation: The University requests Board of Trustees approval to renew the following agreements with the designated cumulative upper limits for FY18:

- Ballard Companies, Inc. – Rockford, IL .................................................. $725,000
- Swedberg Electric – Sycamore, IL .................................................. $725,000
- Virgil Cook – DeKalb, IL .................................................. $725,000
- Weaver Construction – Sycamore, IL ........................................ $525,000
- Elliot & Wood, Inc. – DeKalb, IL .................................................. $700,000
- Curran Contracting, Inc. – DeKalb, IL ........................................ $390,000
- Hygieneering, Inc. – Willowbrook, IL ........................................ $575,000
- Mechanical, Inc. – Freeport, IL ........................................ $500,000
- Mid Valley Concrete Co. – Sandwich, IL ........................................ $275,000
- Rush Power Systems, LLC – Kirkland, IL ........................................ $400,000
- Sterling Commercial Roofing, Inc. – Sterling, IL ................................ $400,000
- Tecnica Environmental Services, Inc. – Lemont, IL ................................ $700,000

Total ................................................................. $6,640,000

Amount Approved for FY17: $2,025,000
FISCAL YEAR 2018 DOIT – INTEGRATED MEDIA TECHNOLOGIES
PRINTING PAPER OPEN ORDER CONTRACT RENEWAL

Summary: The Division of Information Technology – Integrated Media Technologies requests permission to issue an open order for purchases of various printing papers, envelopes and supplies on an as-needed basis for the period July 1, 2017 - June 30, 2018, for campus resale. DoIT-IMT will purchase stocks of paper to support its own internal printing operations, the managed copier program on campus, and the thousands of individual printers in offices throughout the campus. Pricing will be based on industry market pricing for each quarter. This is the third of nine one-year renewal options based on a bid opened on May 15, 2014. The renewal award will be advertised on the Illinois Procurement Bulletin.

Funding: Institutional – Local Funds, 41 UD58070

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

   Lindenmeyr Munroe – Carol Stream, IL ............................................. $ 500,000

Amount Approved for FY17: $500,000
FISCAL YEAR 2018 DOIT – INTEGRATED MEDIA TECHNOLOGIES CAMPUS COPIER PROGRAM CONTRACT RENEWAL

Summary: The Division of Information Technology – Integrated Media Technologies program requests permission to issue an order for renewal of the campus copier program consisting of approximately 325 copiers of various configurations. The annual volume of copies is approximately 20 million. This program is provided under a rental agreement based on a flat rate per copy charge, which includes all equipment, toner and maintenance. Machines located in the libraries and other public areas are operated with a campus copier card controller system. Peripheral devices, such as fax boards and networking cards, are included in the contract. This is the fifth year of nine one-year renewal options based on a proposal opened December 2, 2011. The renewal award will be advertised in the Illinois Procurement Bulletin.

Funding: Institutional – Local Funds, 41 UD58070, UD34019, UD34021

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

Gordon Flesch Co. – Geneva, IL ................................................................. $ 975,000

Amount Approved for FY17: $1,000,000
FISCAL YEAR 2018 PHYSICAL PLANT ELEVATOR SERVICES AND MAINTENANCE OPEN ORDER CONTRACT RENEWAL

Summary: The Physical Plant requests permission to renew an open order for elevator service repair technicians on an as-required basis for Fiscal Year 2018. There are 107 lifts/elevators which require continual repair and maintenance in order to maintain University facilities safety standards. Due to staffing changes, the University determined that the most expeditious approach to maintaining service standards is to establish an open order with an outside vendor. Pricing and specifications are based on a Request for Proposal opened August 1, 2014. The intent to award this contract was advertised in the Illinois Procurement Bulletin. The award was waived by the Procurement Policy Board.

Funding: Institutional – Local Funds, 41 OP58045

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

G. D. Barri & Assoc. Inc. – Peoria, AZ .................................................. $ 325,000

Amount Requested in FY17: $325,000
FISCAL YEAR 2018 INTERNATIONAL PROGRAMS DIVISION EXPENDITURES

Summary: Northern Illinois University's International Programs Division is given an annual authorization for expenditures for foreign study programs. All expenditures are made from payments received from the approximately 600 students expected to enroll in these programs. Costs include travel, overseas instructional and administrative services, room and board, and local tuition. Expenditures never exceed revenues. Once program enrollments are determined, payments are made immediately to secure and guarantee registration, accommodations and other program-related costs.

Due to the many variables, including actual number of enrollees in each program, program choices and currency fluctuations, the amount of authorization needed for specific programs is unpredictable. Consequently, aggregate expenditure authority is requested within which the International Programs Division can secure specific program and group arrangements. Under this authority, specific transactions will be processed in accordance with the Procurement Code and internal approval procedures. Overall, the University does not expect the program level to fluctuate significantly from FY17. All funds and disbursements remain subject to University accounting controls and management.

Funding: Institutional – Local Funds

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

Various Vendors................................................................. NTE $3,000,000

Amount Requested in FY17: $3,000,000
FISCAL YEAR 2018 STUDENT MASS TRANSIT BOARD
CAMPUS BUSING SYSTEM CONTRACT RENEWAL

Summary: The Student Mass Transit Board requests permission to issue an order for continued operation of the campus busing system that provides services on campus and to residential and business areas of DeKalb and Sycamore. The Student Bus Fee supports this contract. The terms and conditions are based upon pricing specified for the last year of a four-year renewal option from the sealed bid opened July 31, 2012. The renewal award will be advertised in the Illinois Procurement Bulletin.

Funding: Institutional – Local Funds

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

Transdev Services, Inc. – Lombard, IL ................................................. $4,150,000
(formerly Veolia Transportation Services Inc.)

Amount Approved for FY17: $4,150,000
Agenda Item 9.a. (7)  
March 9, 2017

FISCAL YEAR 2018 TRANSPORTATION SERVICES, PHYSICAL PLANT & FINANCE FACILITIES AND OPERATIONS MOTOR FUELS

Summary: Transportation Services, Physical Plant and Finance, Facilities and Operations request permission to purchase 10 percent ethanol blended regular non-leaded gasoline, B2 2% soy ultra-low sulfur biodiesel and 11 percent soy ultra-low sulfur biodiesel for use by these departments as well as the Grounds Department. Under Illinois Complied Statute, 110 ILCS 65/5, universities are required to purchase ethanol blended gasoline. The ethanol and soy blends increase the demand for Illinois grown farm products and these fuels use renewable energy components. An invitation for bid is being prepared, will be published to the bulletin shortly, and bids will be opened as soon as possible.

Funding: Institutional – Local Funds

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

\[ \text{Vendor(s) to be determined} \] \ $500,000

Amount Approved for FY17: $725,000
FISCAL YEAR 2018 MULTIPLE DEPARTMENTS -
NON-FOOD, FOOD SERVICE-RELATED COMMODITIES CONTRACT RENEWALS

Summary: Multiple departments on campus utilize open orders for the purchase of miscellaneous non-
food, food service-related commodities such as napkins, disposable plates, cups, tableware, and carry-out
containers for the period July 1, 2017 – June 30, 2018. For Edward Don & Company, this is the first year
of nine one-year renewal options based on a sealed bid opened April 4, 2016. For Warehouse Direct, this
is the only renewal year at the vendor’s request. The renewal awards will be advertised on the Illinois
Procurement Bulletin.

Funding: Institutional – Local Funds

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18
as follows:

Edward Don & Co. – Woodridge, IL.................................................. $ 300,000
Warehouse Direct Office Prod. – Des Plaines, IL ........................... $ 110,000

Total....................................................................................................... $ 410,000

Amount Approved for FY17: $450,000
FISCAL YEAR 2018 STUDENT HEALTH INSURANCE

**Summary:** The University provides group health insurance, funded by student health insurance fees, to students and their families. Students may waive their participation in this plan if they have proof of other comparable health insurance. We will be utilizing renewal option one out of five on RFP # CAB11122015, which was originally awarded on April 29, 2016. The renewal award will be advertised in the Illinois Procurement Bulletin.

**Funding:** Agency Funds

**Recommendation:** The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

Aetna Life Insurance Co. – Hartford, CT ..........................$12,500,000

Amount Approved for FY17: $12,500,000
FISCAL YEAR 2018 MATERIALS MANAGEMENT
COMMODITIES OPEN ORDERS

Summary: NIU Department of Materials Management requests permission to purchase commodities for campus departments for the period July 1, 2017 – June 30, 2018. The vendors will provide commodities for resale such as janitorial supplies, non-stock office, computer, and printer supplies. These orders are exempt from advertising on the Illinois Procurement Bulletin because the vendors are pre-approved IPHEC vendors.

Funding: Institutional – Revenue Bond, 29 PD50530

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

Supplyworks – Rockford, IL ................................................................. $ 300,000
Office Depot Max, Inc. – Itasca, IL ....................................................... $ 550,000

Total ........................................................................................................... $ 850,000

Amount Approved for FY17: $900,000
Agenda Item 9.a. (11)  
March 9, 2017

DIVISION OF ENROLLMENT MANAGEMENT, MARKETING AND COMMUNICATIONS  
MEDIA BUYING SERVICES

**Summary:** The Division of Enrollment Management, Marketing & Communications (EMMC) requests approval to establish a master contract with a vendor for media buying services. EMMC is responsible for developing and deploying strategies to attract a diverse mix of undergraduate students - including high school students, transfer students and nontraditional learners - to attend NIU. The division's marketing and communications activities ensure that institutional and brand-building work is aligned with recruitment. The staff develops strategic, highly-targeted campaigns to have the greatest impact on prospective students in order to increase enrollment.

Currently, the division places advertising directly with multiple media outlets. Contracting with a single vendor for most media purchases will enable the University to achieve cost savings through a lower purchase price on a cohesive media purchasing plan, as well as benefiting from the cost savings achieved through the vendor’s larger-scale purchasing ability. The vendor will be an intermediary for most media purchases, eliminating the need for many individual purchase orders and associated contracts. Additionally, the use of a single vendor for media buying will amplify cost savings through a significant reduction in administrative time and effort, as well as enabling the department to respond more rapidly to changing requirements.

A Request for Proposal is being prepared and will be advertised on the *Illinois Procurement Bulletin* as soon as possible. Following the opening of the proposals, an award will be made and published. It is expected that the award will be made for Fiscal Year 2018, with five one-year renewal options.

**Funding:** Appropriated/Income Funds 02-RG34118

**Recommendation:** The University requests Board of Trustees approval of expenditure authority for FY18 - FY23 as follows:

- **Vendor to be determined** ................................................................. NTE $2,400,000
FISCAL YEAR 2018 TRANSPORTATION SERVICES - CHARTER BUS SERVICES

**Summary:** Transportation Services requests permission to contract with multiple vendors for charter bus services for the period July 1, 2017 – June 30, 2018. Transportation has augmented the on-campus resources at their disposal by utilizing a number of different vendors in the past and intends to continue with this model. An Invitation for Bid will be issued in Q3 for the required services, which include charter bus services used for class field trips, musical performances, athletic competitions, and other events. The Invitation for Bid will be advertised on the Illinois Procurement Bulletin.

**Funding:** Institutional – Local Funds, 41 OA58210

**Recommendation:** The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

\[ Vendors\ to\ be\ determined \]

\[ NTE\ \$\ 500,000 \]

FY17 Open Orders Estimated Total: \$455,500
DIVISION OF INFORMATION TECHNOLOGY INTERNET SECURITY SERVICES

Summary: The Division of Information Technology requests the purchase of Internet Security Services for a three-year term (3/31/2017 – 3/30/2020). As part of Northern Illinois University's regulatory requirements for handling payment card transactions and security best practices, it has been deemed vital for Northern Illinois University to implement, maintain and monitor security measures that identify, analyze, and aid in the remediation of network attacks on a 24/7/365 schedule. This purchase provides NIU a security operations monitoring service whose software parses through 3.5M system logs a day, engages in machine and user learning/profiling to alert on suspicious behavior. Analysts then weed through and discard with false positives and focus on the valid alerts to find the malicious behavior (the needle in the haystack) and provide the recommended remediation steps. These services will enhance our security posture and reduce our risk of a security breach by shortening the timeline to identify, investigate, and mitigate network attacks substantially. Additionally, it helps NIU stays in compliance with various regulatory requirements such as PCI, HIPAA, & CJI. This was a competitive procurement under Request for Proposal # CAB159535 that opened on July 6, 2016. The award has been advertised on the Illinois Procurement Bulletin and has been waived by the Procurement Policy Board.

Funding: Institutional – Local Funds, 41 UF58052

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY17-FY20 as follows:

   Rapid7, Inc. – Boston, MA .......................................................... $ 546,000
Agenda Item 9.a. (14)
March 9, 2017

**FISCAL YEAR 2017 DIVISION OF INFORMATION TECHNOLOGY**
**MICROSOFT LICENSES AMENDMENT**

**Summary:** The Division of Information Technology requests permission to add on additional Microsoft licenses utilizing the award on RFP # KMC138285. This contract supports multiple areas across the University. The current additional licenses are in support of two main areas. 1) These licenses are to allow the University the ability to run Microsoft’s Server operating system and their SQL Server database software, both standard requirements for many applications, across the DoIT managed virtual infrastructure. The Project licenses are for a class that teaches Microsoft Project in the Educational Technology, Research, and Assessment (ETRA) Department. 2) The second part support Northern Illinois University's information security program, the specific purpose of this service is to fulfill the regulatory requirements that requires remote access to utilize two-factor authentication (PCI: DSS 8.3 & HIPAA 164.308(a)(4)(i)). Additionally, the implementation of this technology should mitigate unauthorized access to PeopleSoft (including PeopleSoft Service) to reduce the amount of tax fraud against employees ($170,000 attempted in CY15). Finally, the implementation of the password reset functionality would save roughly $150,000+/- a year based upon call volume and time to manually reset passwords while improving the user experience and increasing the brand image. These services will enhance our security posture and reduce our risk of a security breach by significantly reducing the threat landscape from which attackers can gain unauthorized access to NIU’s network. Original approval for this order was received in the February 5, 2016, President’s Report. This amendment will be advertised on the Illinois Procurement Bulletin.

**Funding:** Institutional – Local Funds, 41 UC58092

**Recommendation:** The University requests Board of Trustees approval of expenditure authority for FY17 as follows:

*ScholarBuys – Carpentersville, IL*

Original Approval Amount .................................................. $ 240,000
Amendment Amount ............................................................ $ 110,000

New Approval Amount ......................................................... $ 350,000
FISCAL YEAR 2018 DIVISION OF INFORMATION TECHNOLOGY INFRASTRUCTURE APPLICATIONS MICROSOFT ENROLLMENT CONTRACT RENEWAL

Summary: The Division of Information Technology Infrastructure Applications requests permission to issue an order for the Fiscal Year 2018 Renewal of Microsoft Enrollment for Education Solutions software for resale during the license period July 1, 2017 – June 30, 2018. This is the fourth of nine one-year renewal options based on RFP #KMC138285, which was originally awarded on June 6, 2013. The renewal award will be advertised in the Illinois Procurement Bulletin.

Funding: Institutional – Local Funds, 41 UC34085

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

   ScholarBuys – Carpentersville, IL ................................................................. $ 400,000

Amount originally approved for FY17: $240,000
FISCAL YEAR 2018 UNIVERSITY OUTREACH EDUCATION CENTERS - CATERING SERVICES CONTRACT RENEWALS

Summary: NIU Naperville requests permission to purchase catering services for clients renting the Education Centers (Naperville, Hoffman Estates, and Rockford) for the period July 1, 2017 – June 30, 2018. The vendors will provide meals for breakfast and lunch for clients renting the education centers for events, seminars, meetings, etc. Clients renting the education centers charge a fee for events (and meals, if provided). A portion of that fee allows the University to recover the full cost of that catering. This is the last year of five one-year renewal options based on a proposal opened March 20, 2012. The renewal awards will be advertised in the Illinois Procurement Bulletin.

Funding: Institutional – Local Funds

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

Mary’s Market – Rockford, IL ................................................................. $ 60,000
Sodexo – Lisle, IL ........................................................................... $ 250,000
My Chef – Naperville, IL ................................................................. $ 150,000

Total ................................................................................................. $ 460,000

Amount Approved for FY17: $705,000
Agenda Item 9.a. (17)
March 9, 2017

FISCAL YEAR 2018 CAMPUS MAIL SERVICES AND INTEGRATED MEDIA TECHNOLOGIES – POSTAGE

Summary: The departments of Campus Mail Services and Integrated Media Technologies request approval to purchase postage for campus mailing needs for the period July 1, 2017 through June 30, 2018. Postage will be used for standard and bulk mailing requirements. These orders are exempt from the Illinois Procurement Code according to 30 ILCS 500/1-10 (b) (1).

Funding: Institutional - Local Funds, 41 OM58105* and 41 UD34022**

Recommendation: The University requests Board of Trustees approval of expenditure authority for FY18 as follows:

   U.S. Postal Service – Pittsburgh, PA ......................................................... $ 450,000 *
   Postmaster – DeKalb, IL ................................................................. $ 450,000 **
**STEVENS BUILDING PROJECT AUTHORIZATION**

**Summary:** In February 2010, the Board approved a combined budget of $35 million for the Cole Hall and Stevens Building construction projects. In November 2015, the Board authorized an additional $300,000 to support winterization protection of the unfinished Stevens Building during the FY16 re-appropriation delay.

In July 2016, the Stevens construction project was re-appropriated after a year delay. After extensive estimating efforts and negotiations, the costs to remedy the impacts caused by the delay are reasonably known. Actual costs for the Cole Hall project and projected costs to complete the Stevens construction are as follows:

- **Cole Hall renovation project (actual)**: $5,881,800
- **Stevens Building construction project**
  - **State funded:**
    - Work in place prior to re-appropriation (actual): $13,618,335 (includes design and construction costs)
    - Work to be completed post re-appropriation (estimated): $15,000,000 (includes design, construction, and other efforts)
    - Delay impacts (estimated): $2,300,000
  - **NIU-funded:** Move-in and other necessary costs not addressed in state-funded project scope (estimated): $500,000

The total anticipated project costs for Cole Hall and Stevens Building are $37,300,135, exceeding the original approval of $35.3M.

**Funding:**
- FY17 State Appropriated – CDB Funds
- NIU – Appropriated/Income Funds

**Recommendation:** The University requests Board of Trustee approval to increase the overall combined project budget to $37,300,135 and authorization, specifically, for $500,000 of NIU funding to address occupancy-related costs.
Summary: Analysis of residential hall vacancies from fall semester 2016 showed Neptune with the highest vacancy despite having the lowest room/board price. This is considered a strong indication that this residential hall, located at one of the most convenient locations in the campus core, requires a renovation investment to make it a more attractive housing option for students. Major renovation ideas for Neptune Hall were studied previously from January 2015 to May 2015. While the resulting full renovation concepts, estimated at $47M, would not be financially viable at this time, ideas developed would inform how a limited investment might be accomplished to update key areas of the complex and make it more attractive.

Leveraging the remaining Build America Bond funding, the University recommends moving forward with design and construction based on an objective of reinvigorating student interest in Neptune Residential complex and informed by ideas developed under the previous renovation concept study. While details of the scope will be fully developed during the design process, the intent will be for maximizing the available funds to impact the most students. This will include addressing the common areas of the entrances, lounges, and dining spaces through a combination of floor/wall treatments and furniture improvements. Some individual floor and/or room improvements may be made as funds might be available. This would include specific improvements to bathroom and common area kitchenettes to address international student recruiting and bonding.

To take full advantage of the 2017 summer construction window, authorization is requested for both design and construction allowing the best chance for completing all or major portions of this effort prior to the 2017 fall semester. More specific details of the intended scope will be reported at the May 2017 FFOC.

Funding: Bond Series 2010 – Bond Revenue Funds

Recommendation: The University requests Board of Trustees authorization to proceed with design and construction of this project based on a total budget of $5.4 million. BAB funds will be unencumbered from the following projects to supplement available funding for Neptune Complex Upgrade: Parking Lot 18, Parking Lot D, and Watson Creek Bridge. A parallel request will be submitted for IBHE approval since this effort exceeds the $2M threshold established for non-instructional facility improvements. Updates will be provided during the design and construction efforts.
TREASURY OPERATIONS – SIGNATORY AUTHORIZATION

Summary: The University requests Board of Trustees approval for the designation of the Treasurer of the Board of Trustees (the Associate Vice President of Finance and Budget), the University Controller, and the Director of Treasury Operations to be the authorized signatories for all Treasury Operations. This designation is consistent with prior authorizations, but provides an update with current administrative titles and designations.

Recommendation: The University requests approval of the signatory authorization designation for Treasury Operations as detailed above.
RECOMMENDATIONS FOR FACULTY AND SUPPORTIVE PROFESSIONAL STAFF
SABBATICAL LEAVES FOR THE 2017-2018 ACADEMIC YEAR

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<td>Adams-Campbell, Melissa</td>
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<td>Finkelstein, Lisa</td>
<td>Psychology</td>
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<td>Fletcher, Alastair</td>
<td>Mathematical Sciences</td>
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<td>Garver, Valerie</td>
<td>History</td>
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<td>Hagen, Timothy</td>
<td>Chemistry and Biochemistry</td>
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<td>Holt, George Richard</td>
<td>Communication</td>
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<td>Irwin, Mitchell</td>
<td>Anthropology</td>
<td>Fall 2017</td>
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<tr>
<td>Kidder, Jeffrey</td>
<td>Sociology</td>
<td>Fall 2017 – Spring 2018</td>
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</table>
Faculty Member | Department/School | Time Period
--- | --- | ---
Kot, Joanna | Foreign Languages | Fall 2017
Kwong, Ying | Mathematical Sciences | Fall 2017 – Spring 2018
Manning, Jimmie | Communication | Fall 2017 – Spring 2018
May, Brian | English | Fall 2017
Molnar, Andrea | Anthropology | Fall 2017
Newman, Amy | English | Fall 2017
Peters, Bradley | English | Fall 2017
Samonds, Karen | Biological Sciences | Fall 2017
Schuller, Mark | Anthropology | Fall 2017 – Spring 2018
Sharp, Shane | Sociology | Spring 2018
Swedlow, Hans Brendon | Political Science | Fall 2017
Wilson, James | Geography | Spring 2018
Zhang, Wei | Economics | Fall 2017 – Spring 2018*
Zheng, Chong | Chemistry and Biochemistry | Fall 2017

**COLLEGE OF VISUAL & PERFORMING ARTS**

Arania, Orna | Music | Spring 2018
Giza, Aleksandra | Art and Design | Fall 2017
Raymond, Catherine | Art and Design | Spring 2018

**UNIVERSITY LIBRARIES**

None

**ALTERNATE LIST**

None

*Pending Tenure Approval at BOT meeting, June 2017

**Recommendation:** The University recommends that the Academic Affairs, Student Affairs, and Personnel Committee endorse this request and asks that the president forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 9, 2017.
REQUEST TO DELETE PROGRAMS

Public university governing boards have the final authority to delete major programs. These requests are brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Deletion of the M.S. in Family and Consumer Sciences

**Description:** The university proposes to delete the M.S. in Family and Consumer Sciences offered by the School of Family and Consumer Sciences within the College of Health and Human and Sciences.

**Rationale:** The Master of Science in Family and Consumer Sciences is being deleted due to low student demand, recommendations from NIU program review, and as a part of the action plans for Program Prioritization.

Deletion of the **Interdisciplinary Major in B.S. in Early Childhood Studies (B.S)** (only within the College of Health and Human Sciences)

**Description:** The B.S. in Early Childhood Studies is considered an interdisciplinary degree that has been offered within the College of Education (COE) and the College of Health and Human Sciences (CHHS). The university proposes to delete the B.S. in Early Childhood Studies from the offerings in CHHS.

**Rationale:** Declining enrollments in the B.S. in Early Childhood Studies in CHHS has led to a faculty request to eliminate this program in CHHS. Only a small number of CHHS students remain in this program and the college is no longer enrolling new students in the program. Current students will be able to complete their degree programs. In the future, students interested in enrolling in the B.S. in Early Childhood Studies will be able to do so in the COE.

**Recommendation:** The University recommends Board of Trustees approval to delete the programs detailed in this item.
ANNUAL REPORT ON THE OUTCOMES OF SABBATICAL LEAVES

In response to inquiries about the outcomes of sabbaticals from the board, the university developed a time line and processes for collecting information from faculty who have been awarded sabbatical leaves within a specified time frame. The information presented below serves as the most recent annual report on the scholarly work, curriculum development, and other outcomes achieved by faculty who were recently awarded sabbatical leaves; the reporting period for this report is the 2013-2014 academic year.

For the 2013-2014 academic year, a total of 47 sabbaticals were offered, and 44 were accepted (40 faculty members and 4 SPS personnel). Sabbaticals were accepted by faculty and staff from six colleges: 19 (43.18 percent) were from the College of Liberal Arts and Sciences, 11 (25 percent) were from the College of Visual and Performing Arts, 8 (18.18 percent) were from the College of Education, 2 (4.55 percent) were from the College of Health and Human Sciences, 2 (4.55 percent) were from the College of Law, and 1 (2.2 percent) was from the College of Business. One sabbatical (2.27 percent) was awarded to a faculty member from the University Libraries.

These sabbatical recipients have been actively engaged in scholarly and artistic endeavors, which have produced a number of different outcomes. Sabbatical leaves were associated with a total of 636 outcomes: 170 publications, 230 presentations, 47 grant submissions, 54 curricular development projects, 8 awards and honors, 33 outreach activities, 32 performances, 11 exhibitions, 12 other significant contributions, and 39 submitted works in progress. Of the 47 internal and external grant applications submitted, 28 initiatives were funded for nearly $4.42 million. The 54 curriculum development projects impact approximately 1,081 students each year.

This report contains a summary of the outcomes and the individual reflections of the 2013-2014 faculty and staff sabbatical leave recipients.
FACULTY PRESENTATION ON SABBATICAL LEAVE

The university awards sabbatical leaves for the purpose of supporting and encouraging scholarship, research and artistry that strengthen its academic programs. Proposals for sabbatical leaves prepared by tenured faculty and members of the supportive professional staff undergo a rigorous set of reviews at the department, college and university levels to determine if they meet the criteria that address the quality of the proposed scholarship, the capacity of the applicant to conduct the work and the likelihood of completion of the proposed project. In the sabbatical leave proposals, applicants include information about their program of scholarship, how that scholarship would be advanced by the leave and the proposed outcomes of the sabbatical.

Professor Beatrix Hoffman, a tenured faculty member who recently completed a sabbatical, presented the AASAP Committee with a brief report on the scholarly work she completed during her leave.
STATE LEGISLATIVE UPDATE

This item provides the Committee/Board with information regarding state budget proposals and legislative issues.

Summary

- Senate “Grand” Bargain. During the brief lame duck session of the 99th General Assembly, January 9th and 10th, the Illinois Senate introduced an aggressive plan aimed at addressing a number of significant issues and producing a budget for the remainder of the current fiscal year. The members of the 100th General assembly, sworn in on January 11th, continue to work on this legislative package. The 13 components of the plan are provided below. Each piece of legislation contains language that states that the measure only becomes law if each and every one of the other components passes.

- **SB 1: Education Reform.** Amends the School Code; makes a technical change in the construction section. More substance is expected here in the coming weeks.

- **SB 2: Minimum wage.** The minimum wage would increase from $8.25/hour to $9.00/hour on July 1, 2017, then increase by $.50 each year until July 1, 2021, when it becomes $11.00/hour.

- **SB 3: Local Government Consolidation.** This legislation provides authority and language that addresses local government consolidations, township mergers, referenda and other related topics.

- **SB 4: Borrowing to pay down debt.** The legislation would allow Illinois to borrow $7 billion, by selling bonds, to pay down the backlog of bills currently estimated to be nearly $11 billion.

- **SB 5: CPS Pension Pick-up.** This measure would require the state to pick up the cost of Chicago Public Schools teachers’ pensions in the amount of $215.2 million in FY2017, $221.3 million in FY2018, and the calculated “normal cost” in state FY2019 and beyond.

- **SB 6: FY2017 Budget.** Provides supplemental funding for the second half of FY2017. As seen in Table 1, this bill includes $42.8 million for NIU operations and nearly $365 million for the Monetary Award Program (MAP) for FY2017 awards (fall 2016 and spring 2017 awards).

- **SB 7: Gambling expansion.** This plan would create a land-based casino in Chicago and add several riverboat casinos. This gaming proposal would also impact internet, electronic & video gaming, slots, horses and track gaming.
SB 8: Procurement. This legislation repeals the 12/31/16 expiration date that would have eliminated certain higher education procurement exemptions. These exemptions include, but are not limited to, purchases related to athletic, artistic, or musical performances and events; sponsored research activities; subscriptions and database licenses; and food used for commercial resale.

SB 9 (SA 2): Omnibus Tax Bill. Initially the sugar-sweetened beverage tax of $.01 per ounce; this bill has been amended to eliminate that proposal and replace it with a more comprehensive tax increase package that would increase the personal income tax rate would increase from 3.75 percent to 4.99 percent, increase corporate taxes from 4.8 percent to 7.0 percent, and implement a 7 percent tax on cable and satellite television. The measure does increase the education expense credit. This legislation also includes a proposed sales tax on various services and an “opportunity” tax placed on employers based on the size of their payroll.

SB 10: Local Government Borrowing. Allows a home rule municipality to enter into an agreement to assign, sell, transfer, or otherwise convey its interest in all or part of any revenues or taxes it receives from the Comptroller, State Treasurer or Department of Revenue.

SB 11: Pension Reform. Offers Tier I employees “consideration” by giving them a choice between the current 3% COLA or the use of future pay raises in in the calculation of pension benefits. Eliminates the General Assembly Retirement System for future lawmakers. (Note, an additional proposal being considered would shift pension cost for employees making more than $180,000 to the employer, university, or school district.)

SB 12: Workers Compensation. This legislation adds a section to the workers compensation act which restricts claims when injuries result from accidents, and address fraudulent and false claims, and penalties for such claims.

SB 13: Property Tax Freeze. This legislation would result in a 2-year property tax freeze; specifically restricting increases to 0% for tax years 2017 and 2018.

Additional Issues:

Term Limits. The administration has urged the General Assembly to consider/adopt term limits as part of any overall budget and legislative package. On January 11th, the Illinois Senate approved new rules placing term limits on the leadership positions of the chamber. The new rule change would limit both the President of the Senate and the Minority Leader of the Senate to five two-year terms.

Calendar:

- January 11, 2017. The members of the 100th General Assembly were sworn-in on January 11th. The House now has 67 Democratic members, 4 fewer than the previous General Assembly. The Democratic Party also lost 2 seats in the Illinois state Senate, but still has a super majority with 37. A super majority requires 60% of the members, or 71 in the House and 36 in the Senate.
PREVIOUS, 99TH General Assembly
House: Democrats 71  Republicans 47  Total 118
Senate: Democrats 39  Republicans 20  Total 59

CURRENT, 100TH General Assembly
House: Democrats 67  Republicans 51  Total 118
Senate: Democrats 37  Republicans 22  Total 59

- **February 8, 2017.** Illinois Coalition to Invest in Higher Education, Budget Rally.

- **February 15, 2017.** The Governor unveiled his FY2018 budget proposal on February 15, 2017. Staff will update the Board on the key components of that budget plan at the meeting.
## ILLINOIS HIGHER EDUCATION BUDGET

**FY 2017 Higher Education Budget Development**

<table>
<thead>
<tr>
<th>(in 000s)</th>
<th>GRF and EAF Appropriations for Public Universities and MAP</th>
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### PUBLIC UNIVERSITIES

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### ISAC/Monetary Award Program

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* SB 2047 passed by the General Assembly and signed by the Governor on June 30, 2016.

** $20 million emergency budget for essential operations allocated by IBHE on 11/23/16. Not shown is a $3.0 million allocation to community colleges.
### ILLINOIS HIGHER EDUCATION BUDGET

**FY 2018 Governor’s Budget Proposal**

GRF and EAF Appropriations for Public Universities and MAP

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<td><strong>350,059.1</strong></td>
<td><strong>645,859.0</strong></td>
<td><strong>17,000.0</strong></td>
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<td><strong>1,201,777.1</strong></td>
<td><strong>1,021,510.0</strong></td>
<td><strong>(180,266.6)</strong></td>
<td>-15.00%</td>
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**PERFORMANCE FUNDING**

| ISAC/Monetary Award Program | $364,856.3 | $169,796.7 | $151,000.0 | $364,856.3 | $364,856.3 | $401,341.9 | $36,485.6 | 10.00% |

* SB 2047 passed by the General Assembly and signed by the Governor on June 30, 2016.

** $20 million emergency budget for essential operations allocated by IBHE on 11/23/16. Not shown is a $3.0 million allocation to community colleges.
State General Funds for Operations
FY15 - FY18

State Appropriations for NIU Operations

- FY 2015 Final: $91.1 million
- FY 2016 Stop Gap Budget: $26.4 million (-71%) $64.7 m.
- FY 2017 Partial Year Budget: $48.3 million (-47%) $42.8 m.

Subtotal $107.5 m.

UPDATE:
- FY 2018 Governor’s Budget: $77.4 million (-15%) $13.7 m.

Total $121.2 m.
FEDERAL RELATIONS REPORT

The Office of Federal Relations (OFR) is staffed by Dr. Anna Quider who is based full-time in Washington, D.C. with regular visits to NIU. Federal Relations serves as the university’s official liaison with the federal government and national organizations. This report covers the period from mid-November 2016 to mid-January 2017.

Trump Administration

President Trump was inaugurated on January 20, 2017. Of his twenty-one Cabinet or Cabinet-level nominees, of particular relevance to NIU is Betsy DeVos, nominee for Secretary of Education. Her Senate confirmation hearing was held on January 17 and her confirmation vote is scheduled for January 31. Her experience is primarily in K-12 education. During his first week in office, Pres. Trump signed a number of executive actions relating to healthcare, immigration, infrastructure, and border security that, as written, are not expected to directly or significantly impact NIU equities. OFR is closely monitoring actions taken by the Trump Administration.

Congress

Fiscal Year (FY) 2017, which began on October 1, 2016, is operating under a continuing resolution (CR) through April 28, 2017. The CR includes a 0.19 percent across-the-board cut for all accounts with some exceptions, including a $352 million increase for the NIH Innovation Projects account. It is unclear whether Congress will pursue an omnibus appropriations bill or another CR for the remainder of FY17. Looking forward, there is considerable uncertainty regarding the FY18 appropriations cycle in terms of timing, structure, and priorities. The House and Senate committees overseeing education have expressed interest in continuing to work on reauthorizing the Higher Education Act this year.

Recent authorization legislation affecting NIU priorities includes:

- **21st Century Cures Act**: Signed into law on December 13, 2016. It provides $4.8 billion in discretionary funding for a special “Innovation Projects” account to support specific initiatives at the National Institutes of Health (NIH) over the next ten years, including $1.8 billion for the Cancer Moonshot; $1.564 billion for the BRAIN Initiative, and approximately $1.5 billion for the Precision Medicine Initiative.

- **American Innovation and Competitiveness Act** (formerly the America COMPETES Act): Signed into law on January 6, 2017. It updates some programs at the National Science Foundation, National Institute of Standards and Technology, and Department of Energy and includes measures to reduce research regulatory burdens and improve the commercialization of university discoveries. This bill does not include funding authorization levels.

**Federal Engagement with NIU**

OFR is working to develop high impact engagement opportunities with federal officials in Congress, the federal agencies, and the Administration for 2017. These opportunities represent the breadth of the NIU federal enterprise. These engagements include congressional receptions as well as visits to congressional offices and federal agency offices.

The target audience for the congressional receptions described below includes Members of Congress, congressional staff, and federal agency officials. OFR looks forward to providing more details as they become available.

- **March 14**: Organized in collaboration with the NIU Alumni Association and Foundation. Congressional poster session and reception featuring federally funded faculty, President Baker and campus leadership, students, and alumni. Invited speakers include NIU alumni Senator Duckworth, Congresswoman Kelly, and Congressman Bacon (NE-02). While in DC, faculty would also participate in federal agency meetings as described in the next section.

- **September 26**: Congressional reception featuring MAC universities. Organized in collaboration with the MAC.

Recent and upcoming NIU visitors to DC include:

- **January 10-11**: Professor Beth Gaillard and Professor Mike Eads. They met with staff from nine IL congressional offices (including five members of Congress serving on science-related committees) to discuss the significance of federal funding and regulations for their research, including Fermilab and Argonne National Lab, and to offer their expertise to congressional staff.

- **January 27**: Associate VP Rena Cotsones. She met with staff for Rep. Bustos to discuss opportunities for partnering with Rep. Bustos, including amplifying the NIU@RVC program in Rockford. She also met with staff for Sen. Duckworth to inform them of NIU’s regional collaborations and programming, especially those supporting manufacturing and addressing the skills gap, and the role of federal support for these activities. With both offices she discussed possible forthcoming legislation on these topics.

- **March 12-16**: Annual NIU Spring Break Trip to Washington, DC. 18 undergraduate students will participate in an intensive five-day, four-night, hands-on seminar in government and politics led by Profs. Scot Schraufnagel and Matt Streb. We anticipate tours and meetings with officials at the U.S. Capitol, Supreme Court, Library of Congress, and Pentagon, attending the NIU congressional poster session and reception on March 14th, and other career development opportunities. Organized in collaboration with the Political Science Department.

- **March 13-15**: Faculty Visits to Federal Agencies. Five federally funded faculty are expected to attend meetings with relevant federal agency officials while they are in DC for the March 14th congressional poster session and reception. Agencies targeted for meetings include the Agency for Healthcare Research & Quality, Department of Defense, Department of Education, Department of Energy, National Institute of Standards and Technology, National Institutes of Health, and National Science Foundation.

- **Spring 2017**: Delegation of Mechanical Engineers to Federal Agencies. Federal Relations and Prof. Federico Sciammarella, the Interim Chair of Mechanical Engineering, are in the early stages of planning for a delegation of mechanical engineers to visit DC and meet with research program managers from Department of Defense and National Science Foundation.
In the second quarter (October 1 – December 31) of FY 2017, 23 faculty and staff received sponsored awards totaling $2.3 million. Total funding to date for FY 2017 is slightly higher compared to this time last year (figure 1) with almost all NIU’s funding continuing to come from federal and state sponsors (figure 2). This is typical for NIU’s sponsored funding portfolio. Primary sources of federal and state support in the second quarter are through the U.S. Department of Energy/Argonne and Fermi National Laboratories and the Illinois Departments of Education and Children and Family Services.

Funding for research and research training projects has increased slightly over this time last year (figure 3). Research projects were funded this quarter from federal, public, and foreign sponsors and the federal government continues to be NIU’s main source for research funding. Awards this quarter support a wide range of research projects including a federally funded collaboration with a local small business to develop proton radiography systems and a privately funded study to understand the mortality of public pension plans.

Public service programs remain a significant portion of NIU’s funding portfolio with the university contributing its human capital and expertise to support community needs (figure 4). Programs funded this quarter through the State of Illinois promote academic success for foster children, assess outcomes for early childhood development, and bring the arts to the local DeKalb community.
Faculty in the College of Liberal Arts and Sciences (CLAS) continue to secure most of the university’s sponsored funds (figure 5). CLAS holds the largest portion of sponsored funding this year, consistent with the institution’s overall funding portfolio due to the scope and disciplines in the college. Almost all the university’s research funding rests in CLAS with this quarter’s funding through the departments of Anthropology, Chemistry, History, Mathematical Sciences, Physics, and Statistics.
FY 2017 Funding by College/Division to Date
RESEARCH AND INNOVATION INITIATIVES

The Division of Research and Innovation Partnerships (RIPS) is pursuing internal and external initiatives to expand and support research and innovation. These initiatives have been developed within the framework of Program Prioritization. Internal initiatives will expand direct support for our faculty and improve RIPS processes and practices. External initiatives involve increased engagement with national laboratories and corporate partners.

In response to Program Prioritization recommendations, RIPS has proposed enhanced faculty and administrative support to grow and strengthen research and innovation across the University. Entirely internal to RIPS, through reorganization an electronic records group has been convened to improve grant administration and compliance. The recently charted Research and Innovation Advisory Board has been working to identify policies and practices impeding scholarship; their recommendations have already had beneficial impact on the research enterprise. To ensure shared responsibility for research, the Division has participated in discussions with the Colleges as they develop local research strategies. These plans include support for individual faculty and concentrations of research excellence (CRE). CREs, are well-established strategies for increasing research intensity. The College plans will help ensure that RIPS resources for scholarship and innovation are optimally aligned across the University.

In partnership with the Colleges, RIPS has aggressively pursued broadened partnerships with the National Laboratories. These partnerships increase opportunities for our students and faculty, which enhances their recruitment and retention. The accelerator science CRE represents a deepening collaboration between the College of Liberal Arts and Science (CLAS) and Fermi National Accelerator Laboratory. The NIU investment has been matched by Fermilab and has led to substantially increased external funding from the National Science Foundation and the Department of Homeland Security. Through the CRE, NIU has one of the largest university accelerator science programs in the country. Looking to Argonne National Laboratory to extend laboratory collaborations, RIPS is working with CLAS, the College of Engineering and Engineering Technology (CEET), and the College of Visual and Performing Arts for potential concentrations and collaborations in chemistry, computer science, process engineering, and data visualization.

NIU has many highly successful corporate partnerships, primarily instructional and in the College of Business (COB) and CEET. Two initiatives, facilitated by RIPS and led by faculty, show great promise for increased corporate collaboration. AY2015-2016 saw the beginning of the IDEAL Industry, Inc. “intrapreneurship” program. Student teams, mentored by COB and CEET faculty and IDEAL staff, develop business plans for IDEAL intellectual property. The proposals offered by the two inaugural teams were well received by IDEAL management and the students hired as interns for further development. As a measure of success, IDEAL and NIU are now assembling a second cohort. Another nascent, partnership involves a computer science internship program with a firm developing software for customer service. The partner has shown an interest in investing in NIU infrastructure to enhance the program.

“71North”, a campus space in Founders Memorial Library designated for entrepreneurship and innovation, has potential to become a focal point for corporate engagement. Besides possibly housing internship program, 71North is the home of Jobsplus which provides professional development for on and off-campus interns and includes sessions on innovation and entrepreneurship.

The space is also available for the IDEAL teams and other programs promoting entrepreneurship. RIPS has embarked on a study identifying national models and best practices for entrepreneurship and innovation to inform recommendations for student, faculty, and alumni opportunities at 71North.
Agenda Item 9.b. (7)  
March 9, 2017

QUARTERLY SUMMARY REPORT OF TRANSACTIONS IN EXCESS OF $100,000 
FOR THE PERIOD OCTOBER 1, 2016 TO DECEMBER 31, 2016

<table>
<thead>
<tr>
<th>Purchase Amount</th>
<th>No. of Transactions</th>
<th>Appropriated</th>
<th>Non-Appropriated</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Over $100,000</td>
<td>8</td>
<td>$236,609</td>
<td>$1,016,088</td>
<td>$1,252,697</td>
</tr>
</tbody>
</table>

TRANSACTIONS DETAIL:

Purchases:

1. The Division Administration & Finance--requests permission to pay the University's portion of the federal share of the Single Audit of NIU for the period ending June 30, 2016. This purchase is exempt from the bid process as the engagement is with a state agency and is not subject to the rules of the Procurement Code and applicable laws. FY17 (Office of the Auditor General, Springfield, IL) $136,609*

2. Transportation Services--requests permission to purchase a pickup truck with eight-foot Western Wide Out plow to replace NIU vehicle #5502 due to severe frame damage. The approval amount includes trade-in allowances for two pickup trucks, NIU #4503 and #5502. This order is exempt from the Illinois Procurement Code, because it is below the bid threshold. FY17 (Central Illinois Health Information Exchange, Peoria, IL) Original amount $37,500; amendment amount $68,750, $106,250

3. The Office of the Controller-- The Office of the Controller requests permission to pay the University’s portion of the audit of the University Income Fund for the period ending June 30, 2016. This purchase is exempt from the bid process as the engagement is with a state agency and is not subject to the rules of the Procurement Code and applicable laws. FY17 (State of Illinois-Office of the Auditor General, Springfield, IL) $175,838

4. The Division of Information Technology-- requests the purchase of LogRhythm monitoring appliance, including licenses, training and support. The purpose of this purchase is to replace end-of-life Qradar equipment (which no longer meets the regulatory compliance requirements) with a similar capability that meets regulatory requirements. The LogRhythm solution will replace existing infrastructure and provides a more robust capability while saving NIU roughly $188,000 over a three-year period. The intent to award this contract as a sole source was advertised in the Illinois Procurement Bulletin and has been waived by the PPB. FY17 (LogRhythm, Inc, Boulder, CO) $130,000
5. Northern Public Radio—requests permission to establish an open order for programming and affiliation fees required for the operation of Northern Public Radio for the period through September 30, 2017. The intent to award this contract as a sole source was advertised in the Illinois Procurement Bulletin. No PPB waiver was received, nor required, since 30 days had elapsed from the date of the original sole source posting. FY17 (National Public Radio, Washington, DC) $245,000

6. Northern Public Radio—requests permission to establish orders for programming and affiliation fees required for the operation of Northern Public Radio. The intent to award these orders were advertised as sole sources in the Illinois Procurement Bulletin. No PPB waiver was received, nor required, since 30 days had elapsed from the date of the original sole source postings. FY17 (Public Radio International, Minneapolis, MN) $110,000

7. The Office of the President—The President requests permission to enter into a contract with this vendor in order to conduct a search for the position of Vice President of Enrollment Management, Marketing and Communication. Services include, but are not limited to, travel expenses, advertising, committee interviews, candidate travel and miscellaneous office expenses. Approval to hire a search firm to fill this position is anticipated at the December 15, 2016, meeting of the Board of Trustees. This vendor is exempt from the Illinois Procurement Code because the selected vendor is an IPHEC pre-approved vendor. FY17 (Witt/Kieffer, Oak Brook, IL) $100,000*
Capital Improvement Projects:

1. Neptune Residential Complex-Water Main-- The underground water main that supplies all fresh water to the Neptune residential complex ruptured suddenly on November 20. The 6-inch water main rupture occurred within the building near the point where the pipe enters through the concrete foundation wall. Water damage to the interior of Neptune Central is extensive including the concrete floor slab and terrazzo finish in the entry lobby, carpet, wall base, plaster and drywall partitions, wood trim, and fire alarm equipment. A substantial amount of water and mud also ended up in the basement area adjacent to the entry lobby.

   Initial emergency responses to the incident were immediately performed to arrest the water release and mitigate further damages from the water. Permanent repairs are required via a combination of in-house and contracted efforts to replace the water line segment and restore damages to the excavated floor and water damages throughout the immediate area.

   A claim has been reported to the University’s insurance carrier and coordination with the insurance adjusters have been ongoing to ensure all applicable insurance coverage is obtained. The University’s liability for covered expenses is limited to $100K. All covered expenses above this amount are expected to be reimbursed by the insurer.

   A budget not to exceed $249,000 is requested to complete this restoration with the understanding that the University’s liability is expected to be only about $100,000 of this amount after reimbursement from the insurer.

TOTAL $1,252,697

*Appropriated/Income Funds
PERIODIC REPORT ON INVESTMENTS
FOR PERIOD JULY 1, 2016 THROUGH DECEMBER 31, 2016

In accordance with the approved University Investment and Cash Management policy, this report on investments is submitted at the end of each calendar quarter to the Board of Trustees.

The following schedules are included with this report:

Investment Holdings Summary as of December 31, 2016
Investment Earnings by Investment Type and Duration for the six months ending December 31, 2016.

Invested funds at December 31, 2016 total $157mm which is lower than last quarter but almost $9mm higher than invested funds last year at this time. The increase in holdings over last year relates to the timing of State funding. The overall rate of return is .56% which is consistent with last quarter and current market conditions.
NORTHERN ILLINOIS UNIVERSITY
INVESTMENT HOLDINGS SUMMARY
December 31, 2016
For Fiscal Year 2017

<table>
<thead>
<tr>
<th>Investment Type</th>
<th>Purch Price/ Ending Bal</th>
<th>Book Value</th>
<th>Market Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Agency Notes:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Funds</td>
<td>$37,742,135</td>
<td>$37,743,961</td>
<td>$37,686,485</td>
</tr>
<tr>
<td>Interest Bearing Cash Accounts:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Funds</td>
<td>$22,987,094</td>
<td>$22,987,094</td>
<td>$22,987,094</td>
</tr>
<tr>
<td>Project Funds</td>
<td>876,310</td>
<td>876,310</td>
<td>876,310</td>
</tr>
<tr>
<td></td>
<td>$23,863,404</td>
<td>$23,863,404</td>
<td>$23,863,404</td>
</tr>
<tr>
<td>Money Markets:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Funds</td>
<td>$47,989,482</td>
<td>$47,989,482</td>
<td>$47,989,482</td>
</tr>
<tr>
<td>Project Funds</td>
<td>15,768,077</td>
<td>15,768,077</td>
<td>15,768,077</td>
</tr>
<tr>
<td></td>
<td>$63,757,559</td>
<td>$63,757,559</td>
<td>$63,757,559</td>
</tr>
<tr>
<td>US Treasury Notes/Bills:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Funds</td>
<td>$21,064,349</td>
<td>$21,053,611</td>
<td>$21,017,756</td>
</tr>
<tr>
<td>Project Funds</td>
<td>11,048,320</td>
<td>11,036,117</td>
<td>11,039,343</td>
</tr>
<tr>
<td></td>
<td>$32,112,669</td>
<td>$32,099,728</td>
<td>$32,057,099</td>
</tr>
</tbody>
</table>

TOTAL INVESTMENT HOLDINGS
DECEMBER 31, 2016
$157,475,767 $157,454,652 $157,364,547 100.00%

PREVIOUS YEAR HOLDINGS
DECEMBER 31, 2015
$148,538,422 $148,614,838 $148,336,981

Market Value by Investment Type

- Federal Agency Notes: 23.95%
- Interest Bearing Cash: 15.16%
- Money Markets: 40.52%
- US Treasury Notes/Bills: 20.37%
### NORTHERN ILLINOIS UNIVERSITY
### INVESTMENT EARNINGS BY TYPE AND DURATION
### For Fiscal Year 2017
### July 1, 2016 - December 31, 2016

<table>
<thead>
<tr>
<th>Short-Term Investment Accounts</th>
<th>December 31 Ending Balance</th>
<th>Average Daily Investment Balance</th>
<th>Percent of Portfolio</th>
<th>Annualized Rate of Return</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois Funds</td>
<td>$ 47,989,482</td>
<td>$ 54,970,297</td>
<td>33.57%</td>
<td>$ 115,271</td>
</tr>
<tr>
<td>Investment Accounts - Financial Institutions</td>
<td>$ 22,987,094</td>
<td>$ 29,144,353</td>
<td>17.80%</td>
<td>$ 71,607</td>
</tr>
<tr>
<td>Investment Accounts - Project Funds</td>
<td>$ 16,644,387</td>
<td>$ 16,101,210</td>
<td>9.84%</td>
<td>$ 448</td>
</tr>
<tr>
<td><strong>ST Investment Accounts Total</strong></td>
<td><strong>$ 87,620,963</strong></td>
<td><strong>$ 100,215,860</strong></td>
<td><strong>61.21%</strong></td>
<td><strong>$ 187,326</strong></td>
</tr>
</tbody>
</table>

**ST Investment Accounts Average Yield**: 0.371%

<table>
<thead>
<tr>
<th>Fixed Income Securities</th>
<th>December 31 Ending Balance</th>
<th>Average Daily Investment Balance</th>
<th>Percent of Portfolio</th>
<th>Annualized Rate of Return</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Funds</td>
<td>$ 58,806,484</td>
<td>$ 51,893,749</td>
<td>31.70%</td>
<td>$ 231,561</td>
</tr>
<tr>
<td>Project Funds</td>
<td>$ 11,048,320</td>
<td>$ 11,601,163</td>
<td>7.09%</td>
<td>$ 41,524</td>
</tr>
<tr>
<td><strong>Fixed Income Securities Total</strong></td>
<td><strong>$ 69,854,804</strong></td>
<td><strong>$ 63,494,912</strong></td>
<td><strong>38.79%</strong></td>
<td><strong>$ 273,085</strong></td>
</tr>
</tbody>
</table>

**Fixed Income Securities Average Yield**: 0.860%

<table>
<thead>
<tr>
<th>COMBINED TOTAL</th>
<th>December 31 Ending Balance</th>
<th>Average Daily Investment Balance</th>
<th>Percent of Portfolio</th>
<th>Annualized Rate of Return</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>$ 157,475,767</strong></td>
<td><strong>$ 163,710,772</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$ 460,411</strong></td>
</tr>
</tbody>
</table>

**AVERAGE ANNUALIZED RATE OF RETURN**: 0.56%
Background Information: In an effort to provide more frequent information regarding the university's financial position, the University has prepared the second quarter financial summary to the Board of Trustees.

EXECUTIVE SUMMARY

Year-To-Date Financial Results:

Revenue Components – Our current Budget process incorporates a straight line amortization of all revenue categories. This explains the major variances observed in Tuition & Fees, Rental & Room Income and our State of Illinois appropriation. The State of Illinois appropriation ($48.2M) received to date represents the Stop Gap funding that was approved last June for the first half of FY17. At this point we remain cautiously optimistic that an agreement will be reached in Springfield that makes provision for the remaining budgeted amount of $24.7M.

Expense Components – Results to date demonstrate the University’s focus on expense management. There are favorable variances in Personnel Services, Contractual Services and Other Expenses, which capture capital repairs and debt service.

Net Revenue – YTD results indicate a positive net revenue contribution.

Prior Year Financial Results:

Revenue Components – A decline in enrollment has impacted our results in Tuition & Fees and the Sales category. The State of Illinois appropriation is actually favorable to prior year, however, this is based entirely on the timing of the FY16 State appropriation. We received $26.4M in April 2016, the beginning of the 4th quarter.

Expense Components – The University has incurred approximately $13M less in expense compared to this period in the prior fiscal year. This reflects management’s ongoing leadership on developing strategies that will effectively control expenses and contribute to long term financial sustainability.

Net Revenue – Prior year comparison suggest an improvement in net revenue contribution.

Future Outlook (Second Half FY17):

University leadership remains optimistic that the State Legislature will enact an additional appropriation for FY17. The University will continue efforts to drive brand awareness, develop strategies to enhance revenue and will continue efforts aimed at effectively managing the expense base. In the aggregate, our financial projections suggest sufficient cash flow to manage through FY17.

Following is a financial summary of the University’s operations as of the end of December FY17 and a comparison perspective to December of FY16.
### Northern Illinois University as of December 31, 2016

#### Current Year FY17

<table>
<thead>
<tr>
<th></th>
<th>Second Quarter</th>
<th>Third Quarter</th>
<th>Fourth Quarter</th>
<th>Annual Budget</th>
<th>YTD Actuals</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition &amp; Student Fees</td>
<td>$173,058</td>
<td>$93,929</td>
<td>$79,129</td>
<td>$187,858</td>
<td>$180,281</td>
<td>(7,223)</td>
</tr>
<tr>
<td>Gifts, Grants, &amp; Contracts</td>
<td>$30,753</td>
<td>$29,000</td>
<td>$1,753</td>
<td>$58,000</td>
<td>$29,004</td>
<td>1,748</td>
</tr>
<tr>
<td>Other Fees and Fines</td>
<td>$5,054</td>
<td>$4,176</td>
<td>878</td>
<td>$8,352</td>
<td>$4,629</td>
<td>425</td>
</tr>
<tr>
<td>Sales</td>
<td>$15,229</td>
<td>$20,334</td>
<td>(5,105)</td>
<td>$40,667</td>
<td>$20,680</td>
<td>(5,451)</td>
</tr>
<tr>
<td>Rental &amp; Room Income</td>
<td>$2,238</td>
<td>$2,447</td>
<td>(209)</td>
<td>$4,893</td>
<td>$2,373</td>
<td>135</td>
</tr>
<tr>
<td>Gate Receipts &amp; Commissions</td>
<td>$4,255</td>
<td>$4,840</td>
<td>(585)</td>
<td>$9,681</td>
<td>$4,905</td>
<td>425</td>
</tr>
<tr>
<td>State of Illinois</td>
<td>$48,213</td>
<td>$36,455</td>
<td>11,758</td>
<td>$72,910</td>
<td>$48,153</td>
<td>48,153</td>
</tr>
<tr>
<td>Transfers</td>
<td>$959</td>
<td>-</td>
<td>959</td>
<td>-</td>
<td>(4,767)</td>
<td>5,725</td>
</tr>
<tr>
<td><strong>Total Revenue &amp; Transfers</strong></td>
<td>$317,651</td>
<td>$208,769</td>
<td>$108,882</td>
<td>$417,538</td>
<td>$274,907</td>
<td>42,744</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cost of Goods Sold</td>
<td>$4,729</td>
<td>$5,424</td>
<td>(695)</td>
<td>$10,848</td>
<td>$4,807</td>
<td>78</td>
</tr>
<tr>
<td>Personnel Services</td>
<td>$109,271</td>
<td>$113,526</td>
<td>(4,255)</td>
<td>$227,051</td>
<td>$109,307</td>
<td>36</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$31,466</td>
<td>$41,122</td>
<td>(9,656)</td>
<td>$82,243</td>
<td>$38,936</td>
<td>7,471</td>
</tr>
<tr>
<td>Commodities</td>
<td>$3,187</td>
<td>$3,844</td>
<td>(657)</td>
<td>$7,688</td>
<td>$3,855</td>
<td>668</td>
</tr>
<tr>
<td>Travel</td>
<td>$1,967</td>
<td>$2,378</td>
<td>(411)</td>
<td>$4,756</td>
<td>$2,060</td>
<td>93</td>
</tr>
<tr>
<td>Automotive</td>
<td>$679</td>
<td>$611</td>
<td>68</td>
<td>$1,221</td>
<td>$639</td>
<td>40</td>
</tr>
<tr>
<td>Scholarships</td>
<td>$25,443</td>
<td>$20,481</td>
<td>4,962</td>
<td>$40,961</td>
<td>$28,737</td>
<td>3,295</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>$126</td>
<td>$936</td>
<td>(810)</td>
<td>$1,872</td>
<td>$951</td>
<td>825</td>
</tr>
<tr>
<td>Equipment &amp; Library Materials</td>
<td>$4,022</td>
<td>$4,737</td>
<td>(716)</td>
<td>$9,475</td>
<td>$4,290</td>
<td>268</td>
</tr>
<tr>
<td>Other</td>
<td>$8,327</td>
<td>$20,731</td>
<td>(12,404)</td>
<td>$41,462</td>
<td>$8,730</td>
<td>403</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$189,216</td>
<td>$213,788</td>
<td>(24,572)</td>
<td>$427,576</td>
<td>$202,312</td>
<td>13,096</td>
</tr>
<tr>
<td><strong>Net Revenue</strong></td>
<td>$128,435</td>
<td>(5,019)</td>
<td>$133,454</td>
<td>(10,038)</td>
<td>$72,595</td>
<td>55,840</td>
</tr>
</tbody>
</table>
Fund Codes and Definitions

1. 02 Funds
   a. Consists of:
      1) General Revenue Funds – Fiscal year state appropriation
      2) University Income Funds – Tuition and fees (i.e. academic program enhancement surcharge, campus improvement fee, financial guidelines program fees, application fee, graduation fee)
   b. To be used to support the academic mission of the University as well as for student career success both directly and indirectly.

2. 04 Funds (Restricted)
   a. Consists of: University Income Funds – Class Fees for materials/laboratory/field trips.
   b. To be used in support of the class that the fee was approved and in the manner for which the fee was approved.

3. 29-33 Funds (Restricted)
   a. Consists of: Revenue Bond Operations/Replacement/Reserve Funds – Funds derived from entities whose facilities were paid for via the sale of bonds such as: student fees plus revenues from the operations of residence halls/apartments (food, board, laundry), HSC/Campus Life (bookstore, food service, hotel), Field House/Recreation Center (fees and rental), Parking (usage fees and fines), Stadium/Convocation Center/BAVC (rental, events, food sales)
   b. To be used in support of the auxiliary system facilities and operations. This includes general University operations to the extent that they support the auxiliary system.

4. 41 Funds
   a. Consists of:
      1. Auxiliary Enterprises Funds – Generated and supported through the activities of the enterprise or student fees dedicated to those enterprises such as: Health Service, Intercollegiate Athletics, Student Contract Busing, and University Press
      2. Local Funds – Activities that are considered more public service in nature such as: Non-credit programs, Student activity fees (clubs (fencing)/organizations (CAB)), Regional Centers (Rockford, Naperville, Hoffman Estates), Conferences/Workshops, Indirect Cost, SSRI/Governmental Studies, Camps, Study Abroad Programs
   b. To be used to support student career success through activities that broaden the student experience and provide opportunities beyond the traditional classroom environment.

5. 44 Funds (Restricted)
   a. Consists of: Gifts, Grants & Contracts – Funds managed for specific purposes as defined by the granting agency including federal, state, and private entities
   b. To be used for the specific purpose that the grant was awarded and within the guidelines of the grant.

6. 55 Funds (Restricted)
   a. Consists of: Local Funds – Foundation Support
   b. To be used for payroll costs in support of the academic mission of the University.
HOUSING MASTER PLANNING

A briefing was presented at the FFOC meeting.
Agenda Item 9.b. (11)  
March 9, 2017

FACILITIES UPDATE

A briefing was presented at the FFOC meeting.
HONORARY DOCTORATE RECOMMENDATIONS

**Summary:** The Honorary Degree Committee met on November 7, 2016, to consider the candidacy of four nominees. The Committee unanimously recommended Mr. Clifford Alexis and Dr. Vullnet Ameti for Honorary Doctorates in Humane Letters.

Mr. Clifford Alexis was nominated by Dean Paul Kassel and Professor Emeritus Paul Bauer. Mr. Alexis has had an impressive career as a world-renowned musician. A native of Trinidad and Tobago, he is particularly noted for his work as a player, tuner, builder, and teacher of the Steelpan and composer for steel bands. Mr. Alexis joined the NIU School of Music in 1985 and co-created the internationally respected Steelpan Studies program, a global leader in Steelpan at both the undergraduate and graduate levels. Because NIU is the only institution in the world to offer a graduate degree in Steelpan, it attracts many students worldwide. Mr. Alexis’ compositions are played by NIU students and musicians around the world.

Mr. Alexis is a high demand guest speaker, clinician, and tuner, who has received numerous awards and accolades, including two Emmy nominations and induction into New York's Sunshine Hall of Fame and the Percussive Arts Society Hall of Fame. Mr. Alexis recently retired from NIU after more than 30 years of service. His legacy lives on through the many graduates he personally mentored over the years who have become leading teachers of Steelpan and musicians.

Dr. Vullnet Ameti was nominated by Anthony Preston, Director of Global Programs. Born in Tetovo, Macedonia and the Rector of the University of Tetovo, Dr. Ameti is a human rights advocate, humanitarian, and promoter of peace in Macedonia and the Balkan regions. After obtaining his doctorate from the University of Tuzla in Bosnia and Herzegovina, he returned to Macedonia where there were high tensions between Macedonians and the Albanians, who were not recognized as equal citizens. During the 1990s, while the Balkan regions underwent a series of political upheavals and dislocations, Dr. Ameti lead protests for equal rights for Albanian-speakers residing in Macedonia. He gathered intellectuals to teach classes for Albanian-speakers so that they might obtain an undergraduate degree. These classes were held in mosques, churches, homes, and restaurants until the Ameti family eventually donated personal farm land to build a university. The University of Tetovo is currently the only Albanian language university in Macedonia. In 2004, it was recognized as a state university of higher education and now has over 27,000 students and offers undergraduate, masters, and doctoral degree programs.

As an advocate for peace, human rights, and higher education, Dr. Ameti was elected President of the University Balkan Association in 2015 to promote unity and equal rights among all the ethnicities in the Balkans. In addition, he has partnered with NIU to establish the Center for Peace and Transcultural Communication.

**Recommendation:** The University requests Board of Trustees approval for the recommendations for Honorary Doctorates in Humane Letters for Mr. Clifford Alexis and Dr. Vullnet Ameti.
PRESIDENTIAL LEGAL SERVICES RELATED TO INTERNAL CONTROLS INVESTIGATION

SUMMARY:
The President is requesting approval from the Board of Trustees for indemnification against reasonable expenses incurred in connection with the provision of separate legal services by the firm of Mintz Levin Cohn Ferris Glovsky and Popeo, P.C. for the President in matters related to the investigation into internal controls. On November 8, 2016, the Executive Committee of the NIU Board of Trustees approved a total expenditure of $20,000.

REQUESTED ACTION:
The Board of Trustees is asked to approve the expenditure of funds for the indemnification of separate legal services to the President for the investigation related to internal controls. The request relates to matters associated with presidential duties and responsibilities. The Board’s approval of such shall be limited to an additional expenditure of $5,000, for a total expenditure of $25,000 regarding this matter. If there is a need to extend this approval in the future, staff will bring the matter back to the Executive Committee or the full Board for review and consideration.
STUDENT INTERNSHIP PARTNERSHIP/LEASE OR LICENSE PROPOSAL

Summary: The University is committed to integrating student education with professional development and has been forging innovative partnerships with the private sector to provide internship opportunities. When synergy between private sector needs and the mission of the University and its academic units is achievable through such collaboration, and the University possesses the will, capacity, and resources to develop, conduct and/or facilitate such programming, opportunities to do so should be ambitious and timely. A very promising on-campus internship initiative with Discover Financial Services (Discover) is under discussion.

The envisioned agreement with Discover includes the framework for a student internship program and for lease or license of DeKalb campus space. The student interns and their Discover mentors will collaborate on Discover-initiated programming tasks in a conveniently-located, creative, innovative, and collaborative environment. The partnership has the potential to provide 30 or more annual internship opportunities for computer sciences students and students from related disciplines. The campus-based internship program represents an effective tool for student recruitment; permits student interns access to other university programming such as JobsPLUS; and opens the possibility of corporate input in future curriculum development.

The leasing or licensing agreement is anticipated to include authorization for Discover to renovate the designated space to meet their specific needs. The University would exercise final design approval and monitor construction activities to ensure adequate protection of facility systems. The renovation would focus on creating flexible collaboration and teaming areas for the student interns. To ensure Discover can recover their anticipated renovation investment, a multiyear leasing or licensing agreement in excess of three years may be required. Additionally, to ensure the University receives a fair and reasonable compensation for the use of state property, a leasing or licensing rate will be negotiated based on market rates for similar property.

Discover desires an August 2017 start for the internship program and lease/license. Therefore, the agreement must be negotiated in a timely manner to ensure sufficient time for student recruitment and renovation design and construction to be completed. Seeking approval for the agreement on the Board of Trustees meeting schedule will introduce delay into the project, suggesting delegated authority may be appropriate.

Funding: Total leasing or licensing revenue is anticipated to be over $250,000. Discover will fund all renovation and improvement costs.

Recommendation: The University requests Board of Trustees authorization to enter into the proposed agreement with Discover, consistent with the program goals outlined above, once final details and terms are negotiated. Such authorization shall be delegated to the President for final signature on the agreement provided the agreement conforms to the programming concept and framework described above; the agreement can be executed prior to the meeting of the Board scheduled for June 15, 2017; and the agreement includes no financial obligations in the aggregate of $250,000 or more for the University. If a final agreement is not executed within the above contemplated parameters by the meeting of the Board scheduled for June 15, 2017, the Board shall re-assess the matter and, if appropriate, extend the authority authorization granted and delegated pursuant to this Board item. If the terms and conditions of the proposed arrangement deviate substantially from the program goals and framework outlined above, the President will return the matter to the Board for consideration of substantial modifications to the proposal.
REVISED: BOARD OF TRUSTEES 2017 MEETING DATES

Following the general pattern of meeting dates for previous years and input from Board members, the following choices are offered for consideration by the Board. The February 14th and 16th meetings listed below have already been held.

- **February 14**: BOT Special Meeting
- **February 16**: (3rd Thursday) (2 p.m. – BOT Special Meeting following BOT Committees)
- **March 9**: (2nd Thursday)
- **June 15**: (3rd Thursday)
- **September 14**: (2nd Thursday)
- **December 7**: (1st Thursday)

The Northern Illinois University Law and Article III of the *Bylaws of the Board of Trustees of Northern Illinois University* state that the Board shall convene at least once each quarter. These dates would meet those requirements. Dates indicated with an * are additional dates to be held as needed. All Board meetings will convene in the Board of Trustees Room, Altgeld Hall 315, beginning at 9:00 a.m. unless indicated differently in future meeting notifications.

**BOARD OF TRUSTEES COMMITTEE MEETING DATES FOR 2017**

- **Academic Affairs, Student Affairs and Personnel Committee**
- **Compliance, Audit, Risk Management and Legal Affairs Committee**
- **Finance, Facilities and Operations Committee**
- **Legislation, Audit, External Affairs and Compliance Committee**

- **February 14**: Ad Hoc Enrollment
- **February 16**: (3rd Thursday)
- **May 18**: (3rd Thursday)
- **August 17**: (3rd Thursday)
- **November 16**: (3rd Thursday)

All BOT Committees will convene in the Board of Trustees Room, Altgeld Hall 315, beginning at 9:00 a.m. unless indicated differently in future meeting notifications.