Special Meeting of the Board of Trustees

February 16, 2017
AGENDA

Special Meeting of the
BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY
1:00 p.m. - Thursday - February 16, 2017

Board of Trustee Room
315 Altgeld Hall
DeKalb, Illinois

1. Call to Order and Roll Call
2. Verification of Quorum and Appropriate Notification of Public Meeting
3. Meeting Agenda Approval ........................................................................................ Action .......... i
4. Chair's Comments/Announcements
5. Public Comment
6. President's Report No. 111
   a. University Recommendations Forwarded by the Board Committees
      1) Request for a New Degree Program ............................................................... Action ........ 1
      2) Request for New School ............................................................................... Action ........ 2
      3) Request for New Specializations ................................................................ Action ........ 3
      4) Request for New Specialization ..................................................................... Action ........ 4
      5) Request for New Specializations ................................................................... Action ........ 5
      6) Request for Deletion of Degree Program and Creation of New Emphases .... Action ........ 6
      7) Request for New Emphasis ........................................................................... Action ........ 7
      8) Request for New Specialization ..................................................................... Action ........ 8
      9) Request for Deletion of Programs .................................................................. Action ........ 9
     10) Request for Deletion of Emphasis ................................................................. Action .......... 10
     11) Request for Deletion of Emphases ............................................................... Action .......... 11
     12) Request for Deletion of Programs ................................................................ Action .......... 12
     13) Request for Deletion of Programs ................................................................ Action .......... 13
     14) Request for Deletion of Emphases ................................................................ Action .......... 14
     15) Request for Deletion of Minors ..................................................................... Action .......... 15
16) Request for Deletion of Emphasis ................................................................. Action...... 16
17) Request for Deletion of Specialization ................................................................. Action...... 17
18) Request for Deletion of Emphasis ................................................................. Action...... 18
20) Appointment of An Acting Chief Financial Officer ................................................................. Action...... 20
21) Appointment of an Acting Treasurer ................................................................. Action...... 21

b. University Reports Forwarded by the Board Committees

1) NIU Engineering @ RVC ................................................................. Information...... 22

7. Chair’s Report No. 76

a. Resolution Honoring Marc J. Strauss ................................................................. Action...... 34
b. Resolution Honoring Cherilyn G. Murer ................................................................. Action...... 35

8. Other Matters

9. Next Meeting Date

10. Closed Session

11. Adjournment

*Individuals wishing to make an appearance before the Board should consult the Bylaws of the Board of Trustees of Northern Illinois University, Article II, Section 4 – Appearances before the Board. Appearance request forms will be available in the Board Room the day of the meeting. For more information contact Kathleen Carey, (kjahns@niu.edu) Recording Secretary to the Board of Trustees, Altgeld Hall 300, DeKalb, IL 60115, 815-753-1273.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Ellen Andersen, Director of Special Events, at (815)753-1999, as soon as possible.
REQUEST FOR NEW DEGREE PROGRAM

All new degree programs require the approval of the Board of Trustees and the approval of the Illinois Board of Higher Education. This new program request has received all of the required curricular approvals at the department, college, and university levels, and the concurrence of the provost.

Master of Accountancy (MAC)

Description: The university seeks approval for a Master of Accountancy (MAC) degree program to be offered at NIU’s Naperville Center. This program will be housed in the Department of Accountancy within the College of Business.

Overview and Rationale: Currently the Department of Accountancy offers a Master of Accounting Science (MAS). The proposed MAC would be a related but distinct degree option designed to provide graduate students who have an undergraduate degree in a discipline other than accounting with a set of courses focused on the foundational areas within the accountancy discipline. A MAC will enhance students’ understanding of the role of accounting in business and other organizations and prepare them for a career in accountancy. Students completing the program will be qualified to sit for the Certified Public Accounting examination in Illinois.

The Department of Accountancy receives frequent requests for a part-time, evening and/or weekend program for suburban working professionals. Many of these potential students have an undergraduate degree in a discipline other than accounting. The program will be offered in a cohort model using a subset of courses offered in our on-campus programs. Students can complete the program in two years. This program’s off-campus location and professional orientation will provide an opportunity for a large population of potential graduate students who cannot commit to a full-time, day-time program.

Costs: The MAC program will be a self-supporting program with costs covered by the differential tuition generated from enrollments. Where possible, existing resources, including faculty, will be utilized.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR NEW SCHOOL

All new schools require the approval of the Board of Trustees and the approval of the Illinois Board of Higher Education. This new school request has received all required approvals at the department, college and university levels, endorsement by the Academic Planning Council, and the concurrence of the provost.

School of Interdisciplinary Health Professions

Description: The university seeks approval for a new School of Interdisciplinary Health Professionals, within the College of Health and Human Sciences (CHHS).

Rationale: The creation of the School of Interdisciplinary Health Professionals is requested as the final phase in the reorganization of the College of Health and Human Sciences. The new school would house existing degree programs including the reconfigured B.S. in Health Sciences, the B.S. in Rehabilitation and Disability Services (pending IBHE approval), the M.S. in Rehabilitation Counseling, and the Ph.D. in Health Sciences. The inclusion of these programs in one school is intended to better support student progress toward health-related occupations including entry level positions, professional degree programs, or career advancement. Many students enroll at NIU with the goal of entering the healthcare field, and some students lack the skills for a strong start with job placement or fall short of admission requirements for competitive undergraduate and graduate professional studies such as medical laboratory sciences, nursing, physical therapy, and rehabilitation counseling. Through the programs in this unit, students will receive foundational knowledge in health and human sciences, specialized content areas including rehabilitation and disability services, and skills development including experiential, collaborative, and research-based learning.

Further, students will be able to develop skills in the core coursework that could transfer to multiple occupations. This will be of both short and long-term benefit to students. If a student is admitted to a professional degree program, he/she will have good academic preparation to work and collaborate in interdisciplinary fields. If they are not chosen for admission to a professional degree program, they can continue in a degree path that builds upon course work they have already taken. Further, if continuing in the degree path is not the best option for the student, instructional staff and advisors will be positioned to intervene early so that the student can be directed towards a more appropriate major. The academic major studies will support student preparation for entry level positions including health/social services or vocational rehabilitation counseling. Ultimately, the instructional mission supports the education of students for career success such as by specializing in providing human services to individuals with disabilities or career advancement in health services.

Costs: The programs being assembled into the new school currently operate on $643,890 per year. The new school will require an internal reallocation of $253,000 in the first budget year, which includes a School Chair (1.0 FTE), an Associate Chair (1.0 FTE) an Office Manager and an Office Support Associate (1.0 each, respectively). Internally reallocated resources are required in Year's 2 through 4 totaling $30,000, $20,000, $30,000, respectively.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR NEW SPECIALIZATIONS WITHIN THE M.S. IN MANAGEMENT INFORMATION SYSTEMS

New subdivisions of existing graduate programs are called specializations. Specializations require the approval of the Board of Trustees. If the board approves these additions, the university will report them in the Annual Listing of Changes sent to the Illinois Board of Higher Education in June 2017. These requests come to the Academic Affairs, Student Affairs and Personnel Committee after receiving approval from the curriculum committees at the department, college and university levels, and the concurrence of the provost.

Specialization in Business Analytics within the M.S. in Management Information Systems

Description: The university proposes a Specialization in Business Analytics within the M.S. in Management Information Systems (MIS) offered by the Department of Operations Management and Information Systems (OMIS) within the College of Business.

Rationale: The availability of massive amounts of data has created the need for Business Analytics professionals who can analyze such data and obtain the insight needed for informed decision making. This allows an organization to gain a competitive edge in today's dynamic business environment. The OMIS undergraduate program has added the Business Analytics minor which has been well received and the university would like to add a similar Business Analytics specialization for graduate students in the M.S. in MIS program.

Costs: No new resources are needed to implement the proposed emphasis. The courses and faculty needed to offer this emphasis are currently in place.

Specialization in SAP and Business Enterprise Computing within the M.S. in Management Information Systems

Description: The university proposes a Specialization in SAP (System Application Products) and Business Enterprise Computing within the M.S. in Management Information Systems offered by the Department of Operations Management and Information Systems (OMIS) within the College of Business.

Rationale: As part of its participation in the SAP University Alliance, OMIS has implemented SAP in the graduate MIS curriculum. The proposed specialization will provide students with skills to analyze enterprise data using SAP software. These skills provide a foundation to understand how to run businesses effectively by improving various business processes and using SAP enterprise technology.

Costs: No new resources are needed to implement the proposed emphasis. The courses and faculty needed to offer this emphasis are currently in place.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR A NEW SPECIALIZATION

New subdivisions of existing graduate programs are called specializations. Specializations require the approval of the Board of Trustees. If the board approves these additions, the university will report them in the Annual Listing of Changes sent to the Illinois Board of Higher Education in June 2017. These requests come to the Academic Affairs, Student Affairs and Personnel Committee after receiving approval from the curriculum committees at the department, college and university levels and the concurrence of the provost.

Specialization in Leadership in Aging Studies within the M.S. in Applied Human Development and Family Sciences

**Description:** The university proposes a Specialization in Leadership in Aging Studies within the M.S. in Applied Human Development and Family Sciences offered by the Department of Family and Consumer Sciences within the College of Health and Human Sciences.

**Rationale:** The population of older adults is increasing which leads to a greater need in this field of study. The graduate Specialization in Leadership in Aging Studies would be intended for those interested in pursuing leadership positions in aging, including but not limited to long-term care, social services, service management, and research and evaluation. The proposed specialization has been designed to meet competencies outlined by the Association for Gerontology in Higher Education as well as the needs of those intending to sit for the Illinois Nursing Home Administrator’s License.

**Costs:** No new resources are needed to implement the proposed emphasis. The courses and faculty needed to offer this emphasis are currently in place.

**Recommendation:** The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR A NEW SPECIALIZATIONS WITHIN THE DOCTOR OF EDUCATION IN EDUCATIONAL LEADERSHIP AND POLICY STUDIES

New subdivisions of existing undergraduate programs are called Specializations. Specializations, require the approval of the Board of Trustees. If the board approves these additions, the university will report them in the Annual Listing of Changes sent to the Illinois Board of Higher Education in June 2017. These requests come to the Academic Affairs, Student Affairs and Personnel Committee after receiving approval from the curriculum committees at the department, college and university levels and the concurrence of the provost.

Creation of (1) the Specialization in Educational Leadership and (2) the Specialization in Educational Policy Studies within the Doctor of Education in Educational Leadership and Policy Studies

**Description:** The university proposes to offer two new specializations, (1) the Specialization in Educational Leadership and (2) the Specialization in Educational Policy Studies within the Doctor of Education (Ed.D.) in Educational Leadership and Policy Studies offered by the Department of Curriculum and Instruction within the College of Education.

**Rationale:** Recently the State of Illinois established new standards for the Educational Specialist (Ed.S.) and superintendent endorsement. Because of this, faculty at the university were required to redesign the Educational Administration – Ed.S program. In this redesign, faculty decided to disentangle the Ed.D in Educational Leadership and Policy Studies from the Ed.S. Previously, students were able to concurrently fulfill the requirements for both degrees. This dual enrollment issue became very difficult when it came to programmatic evaluation and reporting for accreditation purposes. In the redesign program, students in the Ed.S. program, an endorsement which requires state reporting, can be more easily identified. Thus while students can still use their 30-credit hours they earned in the Ed.S. toward the requirements for the Ed.D., the program now stands alone. Within this program, students may desire to specialize in leadership (and request the superintendent endorsement) or in policy studies. Hence, the university requests approval for these two specializations.

**Costs:** No new resources are needed to implement the proposed emphasis. The courses and faculty needed to offer this emphasis are currently in place.

**Recommendation:** The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF DEGREE PROGRAM AND CREATION OF EMPHASES IN EXISTING DEGREE PROGRAM

All deletions of degree programs and creation of emphases in degree programs require the approval of the Board of Trustees. If the board approves these additions, the university will report them in the Annual Listing of Changes sent to the Illinois Board of Higher Education in June 2017. The following request for a deletion of a degree within one college only, and request for two new emphases within an existing program have received all of the required curricular approvals at the department, college, and university levels, and the concurrence of the provost.

Deletion of the Bachelor of General Studies (B.G.S) (only within the College of Health and Human Sciences)

Description: The Bachelors of General Studies (B.G.S.) is a university-wide degree program that is utilized in many colleges. The university proposes to delete the B.G.S. program within the College of Health and Human Sciences (CHHS).

Rationale: As part of the CHHS reorganization and in line with the B.G.S. action plan for Program Prioritization, this portion of the university B.G.S. program is slated to move to an emphasis in the B.S. in Health Sciences degree. Students will be advised into this new degree program and their curricular requirements will remain essentially unchanged.

Creation of two new emphases within the B.S. in Health Sciences (1) General and (2) Degree Completion

Description: The university proposes that in addition to the existing Pre-Physical Therapy program (Emphasis 1) to offer two new emphases within the B.S. in Health Sciences (Emphasis 2) General and Degree Completion (Emphasis 3).

Rationale: As part of the CHHS reorganization and in line with the B.G.S. action plan for Program Prioritization, these areas of the pre-majors (e.g. pre-nursing, pre-medical laboratory sciences, and returning students) and the B.G.S. will move to emphases in the B.S. in Health Science degree with the same admissions criteria.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR A NEW EMPHASIS IN FINANCIAL ECONOMICS WITHIN THE B.S. IN ECONOMICS

New subdivisions of existing undergraduate programs are called emphases. Emphases require the approval of the Board of Trustees. If the board approves this addition, the university will report it in the Annual Listing of Changes sent to the Illinois Board of Higher Education in June 2017. These requests come to the Academic Affairs, Student Affairs and Personnel Committee after receiving approval from the curriculum committees at the department, college and university levels and the concurrence of the provost.

Emphasis in Financial Economics within the B.S. in Economics

Description: The university proposes an Emphasis in Financial Economics within the B.S. in Economics program offered by the Department of Economics within the College of Liberal Arts and Sciences.

Rationale: Economic analysis of financial markets and financial instruments is a quickly growing subfield within economics and there is high demand for courses in this area. Assembling these courses into an emphasis will increase the visibility of these courses, provide a marketable title for students graduating with these courses, and attract new students to the major who are interested in this area of study.

Costs: No new resources are needed to implement the proposed emphasis. The courses and faculty needed to offer this emphasis are currently in place.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR A NEW SPECIALIZATION

New subdivisions of existing graduate programs are called specializations. Specializations require the approval of the Board of Trustees. If the board approves these additions, the university will report them in the Annual Listing of Changes sent to the Illinois Board of Higher Education in June 2017. These requests come to the Academic Affairs, Student Affairs and Personnel Committee after receiving approval from the curriculum committees at the department, college and university levels and the concurrence of the provost.

Specializations in Art History Teaching at the Two-Year College Level within the Master of Arts (M.A.) in Art

Description: The university proposes a Specialization within Art History Teaching at the Two-Year College Level within the M.A. in Art offered by the School of Art and Design within the College of Visual and Performing Arts.

Rationale: This specialization is specifically designed for those students wishing to pursue a teaching career in Art History at a two-year college, where faculty are typically required to be generalists. It will prepare students to be competitive applicants for these positions by ensuring a breadth of knowledge, comprising the art of multiple periods and geographic regions, through course requirements and an examination. It will also provide practical experience through a formal teaching internship.

Costs: No new resources are needed to implement the proposed emphasis. The courses and faculty needed to offer this emphasis are currently in place.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF PROGRAMS

Public university governing boards have the final authority to delete programs. These requests are brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university level and the concurrence of the provost.

Master of Science in Education in Elementary Education

Description: The university proposes to delete the Master of Science in Education (M.S.Ed.) in Elementary Education program offered by the Department of Curriculum and Instruction within the College of Education.

Rationale: Deletion of the M.S.Ed. in Elementary Education is based on feedback from Program Prioritization and low enrollments. Further, state licensure changes have made the Master of Arts in teaching with a Specialization in Elementary Education with Initial Licensure a more attractive option for students wishing to pursue a graduate level degree in elementary education.

Master of Science in Education in Foundations of Education

Description: The university proposes to delete the Master of Science in Education (M.S.Ed.) in Foundations of Education degree programs offered by the Department of Curriculum and Instruction within the College of Education.

Rationale: The proposed deletion of the M.S.Ed. in Foundations of Education is based on feedback from Program Prioritization and low enrollments in the program. Given little demand, faculty is recommending phasing out this degree program. Graduate-level courses will still be offered on a regular basis as they are needed for other program areas. Students currently in the program would finish their degree requirements, but no new students will be admitted to the degree.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF EMPHASIS

Public university governing boards have the final authority to delete subdivisions of major programs including emphases. The request to remove this emphasis is brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Deletion of Interdisciplinary Major in Early Childhood Studies (B.S.). Deletion of Emphasis in Professional Educator License with Early Childhood Education Endorsement within the B.S. in Early Childhood Studies offered by the School of Family and Consumer Sciences (FCS). The Department of Special and Early Education continues to offer the Major in Early Childhood Education (B.S.).

Description: The university proposes to delete the Interdisciplinary B.S. in Early Childhood Studies within the School of Family and Consumer Sciences (FCS). The Department of Special and Early Education continues to offer the Major in Early Childhood Education (B.S.).

Rationale: The interdisciplinary early childhood major will no longer be offered as a degree program specifically in conjunction with the School of Family and Consumer Sciences (FCS). Therefore, there is no longer a need to list this emphasis as an available option. The B.S. in Early Childhood Education program will only be offered by the Department of Special and Early Education (SEED) where students will be prepared to seek Professional Educator License with Early Childhood Endorsement and Preschool Special Education Approval.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF EMPHASES

Public university governing boards have the final authority to delete subdivisions of major programs including emphases. The request to remove these emphases are brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Deletion of Emphases within the B.S. in Technology (1) the Nuclear Engineering Technology and (2) the Aviation Management Technology

Description: The university proposes to delete two emphases within the B.S. in Technology offered by the Department of Technology within the College of Engineering and Engineering Technology. These are (1) Nuclear Engineering Technology and (2) Aviation Management Technology.

Rationale: Deletion of the emphases in Nuclear Engineering Technology and Aviation Management within the B.S. in Technology is based on results from Program Prioritization and low enrollments in these emphases.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF PROGRAMS

Public university governing boards have the final authority to delete major programs. These requests are brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Deletion of Master of Arts in Teaching (M.A.T.) and Master of Science in Teaching (M.S.T.) (only within the College of Health and Human Sciences)

Description: The Master of Arts in Teaching (M.A.T.) and Master of Science in Teaching (M.S.T.) are university-wide degree programs that are utilized in many colleges. The university proposes to delete the M.A.T. and M.S.T. programs offered by the School of Health Studies within the College of Health and Human Sciences (CHHS).

Rationale: The proposed deletion of the M.A.T. and M.S.T. programs offered by the School of Health Studies within CHHS is based on a recommendation of the Program Prioritization Academic Task Force. Administration of the programs lacks faculty involvement and student demand has declined. Currently there are no students enrolled in the M.A.T. program and only two students enrolled in the M.S.T. program. These students will be permitted to and supported in completing their degree programs. Graduate students will continue to be allowed to enroll in the CHHS courses with health-related content part of their education licensure preparation program in the College of Education.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF PROGRAMS

Public university governing boards have the final authority to delete major programs. These requests are brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Deletion of the M.S. in Family and Consumer Sciences

Description: The university proposes to delete the M.S. in Family and Consumer Sciences offered by the School of Family and Consumer Sciences within the College of Health and Human Sciences.

Rationale: The Master of Science in Family and Consumer Sciences is being deleted due to low student demand, recommendations from NIU program review, and as a part of the action plans for Program Prioritization.

Deletion of the B.S. in Early Childhood Studies (only within the College of Health and Human Sciences)

Description: The B.S. in Early Childhood Studies is considered an interdisciplinary degree that has been offered within the College of Education (COE) and the College of Health and Human Sciences (CHHS). The university proposes to delete the B.S. in Early Childhood Studies from the offerings in CHHS.

Rationale: Declining enrollments in the B.S. in Early Childhood Studies in CHHS has led to a faculty request to eliminate this program in CHHS. Only a small number of CHHS students remain in this program and the college is no longer enrolling new students in the program. Current students will be able to complete their degree programs. In the future, students interested in enrolling in the B.S. in Early Childhood Studies will be able to do so in the COE.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF EMPHASES

Public university governing boards have the final authority to delete subdivisions of major programs, including emphases. These requests are brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Deletion of five emphases within the B.A./B.S. in Nonprofit and NGO Studies within the Center for Nonprofit and NGO Studies (1) Advocacy, (2) Arts and Culture, (3) Social Enterprise, (4) Environmental and (5) Global.

Description: The university proposes to delete five emphases (1) Advocacy, (2) Arts and Culture, (3) Social Enterprise, (4) Environmental and (5) Global within the B.A./B.S. within Nonprofit and NGO Studies within the Center for Nonprofit and NGO Studies.

Rationale: A comprehensive review of the B.A./B.S. in Nonprofit and NGO Studies program conducted in Spring 2016 revealed two structural impediments to timely degree completion. First, a number of courses that satisfy emphasis areas are rarely or never offered, making it very difficult for students to satisfy the distribution requirement and leading to numerous course substitutions. Second, students have expressed an interest in electives from different emphasis areas than their primary emphasis area, but cannot take additional courses due to financial or time constraints. The changes proposed will allow students to select their electives from the same list of courses as was available in the emphasis areas, but will free them from requirements concerning whether a particular course counts for one emphasis or another, or from delaying degree completion because courses in their emphasis area are not regularly offered. The core requirements of the major will not change. The proposed changes will eliminate barriers for students and allow the students’ interests and career goals to shape their path through the major beyond the core requirements.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF MINORS

Public university governing boards have the final authority to delete minors within programs. These requests are brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Minor in Public Administration

Description: The university proposes to delete the minor in Public Administration within the School of Public and Global Affairs.

Rationale: Deletion of this minor due to Program Prioritization and departmental recommendations for elimination.

Minor in Urban Studies

Description: The university proposes to delete the minor in Urban Studies within the College of Liberal Arts and Sciences.

Rationale: Deletion of this minor due to Program Prioritization and college recommendations for elimination.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF EMPHASIS

Public university governing boards have the final authority to delete subdivisions within programs, including emphases within undergraduate programs. These requests are brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Emphasis in Translation and Business French within the B.A. in French

Description: The university proposes to delete the Emphasis in Translation and Business French within the B.A. in French.

Rationale: Deletion of the emphasis is due to Program Prioritization Task Force recommendations and a reduction in faculty.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF SPECIALIZATION

Public university governing boards have the final authority to delete subdivisions of major programs including specializations. The request to remove these specializations are brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Deletion of Specialization in French within the M.A. in Foreign Languages

Description: The university proposes to delete the Specialization in French within the M.A. in Foreign Languages within the Department of Foreign Languages & Literature within the College of Liberal Arts and Sciences.

Rationale: Deletion of Specialization in French within the M.A. in Foreign Language is due to recommendations from the Academic Program Prioritization Task Force and based on low enrollments.

Recommendation: The university recommends that the Academic Affairs, Student Affairs and Personnel Committee endorse this request and asks that the president forward it by means of the President’s Report to the Board of Trustees for approval at its Special Meeting on February 16, 2017.
REQUEST FOR DELETION OF EMPHASIS

Public university governing boards have the final authority to delete subdivisions of major programs including emphases. The request to remove this emphasis is brought to the Academic Affairs, Students Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the provost.

Deletion of Emphasis in Computer Science within the B.S. in Applied Management (in the College of Liberal Arts and Sciences)

Description: B.S. in Applied Management is a university-wide degree program that is utilized in many colleges. The university proposes to delete the Emphasis in Computer Science within the B.S. in Applied Management within the College of Liberal Arts and Sciences.

Rationale: This emphasis was intended to provide degree completion opportunities for individuals with an earned Associates of Applied Science (A.A.S.) degree who were already working in an IT or related environment. This has not provided a large pool of students to date. Furthermore, the addition of an emphasis in Instructional Technology, Training and Evaluation has addressed the needs of many students with this interest.

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorses this request and asks for Board of Trustees for approval at its Special Meeting on February 16, 2017.
TREASURY OPERATIONS - SIGNATORY AUTHORIZATION

Summary: The University requests Board of Trustees approval for the designation of the Treasurer of the Board of Trustees (the Associate Vice President of Finance and Budget), the Assistant Secretary/Assistant Treasurer of the Board of Trustees, and the Director of Treasury Operations to be the authorized signatories for all Treasury Operations. This designation is consistent with prior authorizations, but provides an update with current administrative titles and designations.

Recommendation: The University requests approval of the signatory authorization designation for Treasury Operations as detailed above.
Agenda Item 6.a.20.  
February 16, 2017

APPOINTMENT OF AN ACTING CHIEF FINANCIAL OFFICER

Lawrence Pinkelton has been the Associate Vice President for Finance & Budget since October 16, 2015, when he joined NIU. He is responsible for the Office of Budget and Financial Analysis, Office of Procurement and Contract Management, Office of the Bursar, and Office of the Controller, which includes accounting, accounts payable, and treasury operations.

Mr. Pinkelton has over 30 years of experience in strategic planning, business development, financial analysis and reporting, operating and capital budgeting, as well as accounting compliance and audit controls. Prior to joining NIU, he was Vice President, Administration and Finance at Chicago State University.

Mr. Pinkelton earned a B.B.A. in Finance from the University of Cincinnati and an M.B.A. in Applied Business Economics from Xavier University, also in Cincinnati.

Recommendation: The University recommends that Lawrence Pinkelton, Associate Vice President for Finance & Budget be appointed as acting Chief Financial Officer effective March 1, 2017.
APPOINTMENT OF AN ACTING TREASURER

The Northern Illinois University Law ("NIU Law") provides that “The Board [of Trustees] shall designate a member of the staff of Northern Illinois University as Treasurer to serve the Board, but not as a member, and shall furnish a bond in such amount and with such security as is satisfactory to the Board.” (100 ILCS 685/30-30).

In furtherance of this provision of the NIU Law, the Board of Trustees Bylaws, Article V, Section 2, provides:

> The appointed officers of the Board shall consist of Treasurer, Assistant Secretary/Assistant Treasurer, Second Assistant Secretary, and General Counsel/Parliamentarian. The appointed officers shall be University staff members appointed by the Board on the recommendation of the President to serve as *ex-officio* corporate officers and not as Members of the Board. These officers shall have a fiduciary duty to faithfully discharge their responsibilities to the Board of Trustees. Where the board determines it is necessary or appropriate, the appointed officers may be directed to serve the Board of Trustees in special roles and may have occasional responsibilities or duties that relate exclusively to the Board of Trustees and be separate from their roles and reporting relationships as employees of the University.

> Once appointed, these officers shall hold office until removal, resignation or termination of employment with the University.

**Recommendation:** The University recommends in accordance with the Northern Illinois University Law and the Board of Trustees Bylaws that the Board designate and appoint Lawrence Pinkelton to serve as Acting Treasurer for the Board of Trustees, effective March 1, 2017, provided that Mr. Pinkelton furnishes a fidelity bond to the Board in the amount of $500,000 to be secured by the State of Illinois Department of Central Management Services.
NIU ENGINEERING @ RVC

Northern Illinois University’s College of Engineering & Engineering Technology (CEET) is partnering with Rock Valley College (RVC) to deliver NIU bachelor’s degree completion programs in mechanical engineering and applied manufacturing technology on the RVC campus. NIU Engineering @ RVC launched in Fall 2016 and is the result of active collaboration between higher education, industry and economic development leaders in the Rockford area. This program addresses Rockford’s urgent need to accelerate the development of the engineering workforce for its thriving aerospace and aviation cluster. Research by the Rockford Area Economic Development Council suggests an annual market demand for 100 new engineers. NIU Engineering @ RVC exercises CEET’s existing degree-granting authority in Rockford and has strong local support. A joint fundraising campaign has garnered nearly $5 million for facility renovations and equipment, instructional support and student scholarships. In addition to providing financial support for the program, industry partners are providing paid internship opportunities for students. NIU Engineering alumni are engaged in student recruitment and mentorship activities. Early indicators of the student pipeline are very positive. Enrollment in RVC’s first-year engineering programs tripled after the announcement of NIU Engineering @ RVC and the inaugural cohort of 12 students included two students who transferred to NIU @ RVC from 4-year institutions outside of the area. CEET’s long-standing involvement with Rockford area Project Lead the Way schools and the P-20 Center’s involvement with career academies at Rockford Public Schools are also contributors to student pipeline development. RVC is providing NIU with complimentary use of classrooms, labs and faculty offices, as delineated in the Memorandum of Understanding between the two institutions.
MEMORANDUM OF UNDERSTANDING

The Board of Trustees of Rock Valley College on behalf of Rock Valley College ("RVC"), and the Board of Trustees of Northern Illinois University on behalf of Northern Illinois University ("NIU") (each a "Party" and collectively the "Parties") have entered into a collaborative arrangement to provide an engineering and technology program on the campus at RVC (the "Program").

The purpose of this Memorandum of Understanding ("MOU") is to delineate the individual and collective rights and responsibilities of RVC and NIU in connection with the Program. This MOU is effective on August 20, 2016 (the "Effective Date"). This MOU governs the Program and all Program-related activities occurring after the Effective Date.

In consideration of these recitals, and the terms and conditions of this MOU, and intending to be legally bound, the Parties agree as follows:

The Parties agree to provide educational curriculum, instruction and training to qualified and admitted students seeking Bachelor’s degrees in Mechanical Engineering, Electrical Engineering and Applied Manufacturing Technology, as well as to those students seeking Master’s degrees in Integrated Systems Engineering. Except as otherwise provided in this MOU, RVC will provide at its sole expense the faculty, administration, enrollment and tuition services, consumables, accreditation, and all other materials and services required for students enrolled in their first and second years of the Program (the “RVC Curriculum”). Except as otherwise provided in this MOU, NIU will provide at its sole expense the faculty, administration, enrollment and tuition services, consumables, accreditation, and all other materials and services required for students enrolled in their third and fourth years of the Program, and will recognize credits earned by students through the RVC Curriculum in awarding NIU bachelor’s and master’s degrees as specified above (the “NIU Curriculum”).

During the four year period after the Effective Date, each class offered within the RVC Curriculum and within the NIU Curriculum is subject to a minimum threshold of enrolled students per class as follows: five students in Year One; 10 students in Year Two; 15 students in Year Three; 20 students in Year Four. After the four year period specified above, each class offered within the RVC Curriculum and within the NIU Curriculum is subject to a minimum threshold of 20 students for each respective class. If one or more of these thresholds is not met by a date to be agreed upon by RVC and NIU (the “Threshold Date”) prior to the first scheduled day of such class, the Party otherwise obligated to provide the class may at its option cancel the class, provided that such Party immediately notifies the other Party and the enrolled students. Notice to RVC shall include immediate written notice to the Rock Valley College Vice President of Academic and Student Affairs. Notice to NIU shall include immediate written notice to the Senior Associate Dean of the NIU College of Engineering and Engineering Technology. Notices given later than 14 calendar days from the Threshold Date shall not be effective and any such class shall proceed as scheduled. In the event of such cancellation the Parties shall coordinate and attempt to place affected students within other equivalent classes offered outside of the Program at either RVC or NIU.
RVC is at its sole cost renovating existing space in RVC’s Woodward Technology Center and upgrading select RVC laboratories to provide classroom instruction and laboratories for experiential learning to host the Program, beginning in the Fall 2016 semester (the “Program Facilities”).

**ACADEMIC PROGRAM**

The Program will generate revenue from student charges including regular tuition per credit hour ("Tuition"), activity fees for certain class-related activities ("Activity Fees"), laboratory fees to cover the cost of laboratory consumables and other laboratory-related costs and expenses ("Laboratory Fees"), and a technology fee allocated to the technology-related components of the Program Facilities or other services related to the operation of the RVC Program (the “Technology Fee”).

RVC shall determine, charge, collect from students, and retain Tuition, Activity Fees, and Laboratory Fees related to the RVC Curriculum. NIU shall determine, charge, collect from students, and retain Tuition, Activity Fees, and Laboratory Fees related to the NIU Curriculum.

RVC shall retain all Technology Fee revenue it charges and collects in connection with the RVC Curriculum. NIU shall pay to RVC 50% percent of relevant Technology Fees NIU charges and collects in connection with the NIU Curriculum.

**With respect to the NIU Curriculum, NIU agrees that it shall:**

a. Hire and pay, or use existing, NIU faculty and staff members to deliver and teach baccalaureate and master’s classes at RVC on an as-needed basis and provide said faculty and staff members with any and all benefits available to other similarly-classified State of Illinois university employees.

b. Hire and pay, or use existing, additional adjunct faculty and staff members as needed.

c. Develop a sustainable Program over a five (5) year period starting with the Fall 2016 semester with an aspirational goal of at least 25 students per class section. The determination of whether the Program is sustainable will be jointly determined by NIU and RVC.

d. Offer the NIU Curriculum at standard NIU tuition and fee rates for off-campus programs.

e. Provide advising, financial aid, internship, enrollment, tuition processing, and career placement services to qualifying students, as available and needed.

f. Provide cross-training and clear communication with RVC faculty and advisors to support consistent messaging and seamless student transitions between the lower and upper division programs.

g. Interface with industry collaborators on curriculum, internship, career placement, and student research issues.

h. Notify faculty and students that they are responsible for adhering to the academic and administrative policies, standards, and practices of NIU and are also expected to comply with RVC policies related to the use of RVC facilities and services.

i. Maintain Accreditation Board for Engineering and Technology (ABET) accreditation of NIU engineering programs.

j. Assist RVC in obtaining ABET accreditation.
With respect to the RVC Curriculum, RVC agrees that it shall:

  a. Hire and pay, or use existing, engineering faculty for the RVC Curriculum and provide said faculty members any and all benefits available to other similarly classified employees of State of Illinois community colleges.
  b. Hire and pay, or use existing, additional adjunct engineering faculty as needed for the RVC Curriculum.
  c. Provide cross-training and clear communication with NIU faculty and advisors to ensure consistent messaging and seamless student transitions between the lower and upper division programs.
  d. Work closely with NIU College of Engineering & Engineering Technology faculty and staff as requested by NIU to assist NIU with NIU’s maintenance of ABET accreditation of NIU Engineering at RVC.

FACILITIES AND OPERATIONS

RVC shall provide and pay the cost of utilities, internet and telephone, building maintenance and repair, necessary capital improvements, property insurance (excluding NIU’s personal property), and all other expenses related to occupation and use of the Program Facilities (collectively the “Facilities Expenses”).

RVC has purchased at its own cost certain equipment and fixtures for the Program, which are identified in Exhibit A and RVC may subsequently identify and purchase future items and equipment for the Program (collectively the “RVC Equipment”).

During the term of this MOU, NIU may in its discretion and based upon the needs of the Program identify other equipment and fixtures needed for the Program, and, upon NIU’s written request to RVC, RVC shall purchase such equipment and fixtures for NIU in an aggregate amount not to exceed $600,000 (the “Purchased Equipment”). Upon each delivery of one or more items of Purchased Equipment, NIU shall own such Purchased Equipment and at NIU’s own expense shall cause such Purchased Equipment to be maintained, repaired and insured.

Within four (4) years after the date of delivery of each item of Purchased Equipment, if Program-dedicated external funds are not available to NIU or RVC such that NIU or RVC can cause such Program-dedicated external funds to be applied to reimburse RVC for one or more items of Purchased Equipment, NIU shall reimburse RVC for the actual cost of acquiring such Purchased Equipment, including and not limited to the full, actual cost of purchasing, delivering, and installing such Purchased Equipment. Except for Purchased Equipment, any subsequent additional equipment purchases shall be subject to the subsequent written agreement of the Parties. Any reimbursement obligation arising under this paragraph shall survive expiration or termination of this MOU.

RVC shall maintain the RVC Equipment and bear all maintenance and repair costs related to the RVC Equipment. NIU shall maintain the Purchased Equipment and any other equipment owned by NIU and used for the Program (the “NIU Equipment”), and NIU shall bear all maintenance
and repair costs related to the Purchased Equipment and the NIU Equipment. During the term of this MOU and after it expires or is terminated, RVC owns the RVC Equipment and NIU owns the Purchased Equipment and the NIU Equipment. Upon expiration or termination of this MOU, NIU shall remove the Purchased Equipment and the NIU Equipment from the Program Facilities and shall repair any damage to the Program Facilities caused by negligence of NIU in such removal.

During the term of this MOU, RVC and NIU, and their students enrolled in the Program at RVC, shall have access to and shall share use of the RVC Equipment, the Purchased Equipment, and the NIU Equipment. The Parties shall cooperate and coordinate to ensure the most efficient shared use of such equipment. RVC shall supervise student use of equipment in connection with the RVC Curriculum, and NIU shall supervise student use of equipment in connection with the NIU Curriculum. Whenever possible, NIU and RVC shall seek student access to equipment owned by and located with industry partners. Equipment that is loaned to the Program by NIU or industry partners shall remain the property of the entity providing the loan.

**NIU agrees that it shall:**

a. Create and implement policies to ensure appropriate and safe use of RVC facilities by NIU faculty, staff, and students.
b. Follow all communicated RVC policies and procedures related to use of facilities, equipment, and computer resources.

**RVC agrees that it shall:**

a. Renovate entire ground floor and ¾ of first floor of the existing Woodward Technology Center to provide labs and classroom lecture spaces in order to offer NIU engineering degrees at RVC. RVC will pay for all costs associated with renovating and improving the Woodward Technology Center.
b. Provide opportunities for input by NIU College of Engineering & Engineering Technology faculty and staff regarding design, programming, and equipment.
c. Hire and pay architects for Woodward Technology Center renovation.
d. Pay subcontractors completing renovation work.
e. Work with NIU staff to ensure appropriate NIU College of Engineering & Engineering Technology branding of facilities.
f. Provide use of associated RVC facilities to NIU students, faculty, and staff, including, but not limited to, classroom space, laboratory spaces, computer laboratories, library facilities, and parking at no charge to NIU, its students, faculty and staff.
g. Provide faculty/staff offices to NIU as needed at no charge to NIU if space is available at the time of the request.
h. Provide the use of Internet, Wi-Fi, and phone lines to NIU faculty, staff, and students as needed at no charge to NIU, its students, faculty and staff, other than the agreed-upon share of relevant Technology Fees paid by NIU students to NIU.

**RECRUITMENT AND MARKETING**
NIU and RVC have taken a collaborative approach to student recruitment and marketing, although NIU is solely obligated to recruit students for the NIU Curriculum and RVC is solely obligated to recruit students for the RVC Curriculum. A joint committee has been meeting regularly since Fall 2015 to ensure a consistent and integrated approach to recruiting both lower and upper division students. The seamless transition between institutions will be an important element of the success of this program. To accomplish this, NIU and RVC staff are committed to working together to identify and address any issues that may delay or prevent student access or success. It is also understood that RVC and NIU will work with industry partners to recruit and retain qualified students into the programs offered at RVC.

**NIU agrees that it shall:**

a. Dedicate a portion of several staff members’ time (Outreach, Admissions, Marketing, Engineering, Rockford engagement) to planning and implementing student recruitment and marketing strategies for the Program, in coordination with RVC.
b. Generate content, design, produce, and assume financial responsibility for Program brochures, fliers, websites and other marketing materials in coordination with RVC.
c. Create, implement, and assume financial responsibility for comprehensive direct marketing strategy targeting recruits for the Program.
d. Plan and implement a series of recruitment and marketing events for the Program in coordination with RVC.
e. In coordination with RVC, interact with local and regional public and private schools to help ensure the development of a pipeline of qualified and motivated students in the Program.
f. Interact with local and regional media to seek visibility of the Program, in coordination with RVC.

**RVC agrees that it shall:**

a. Dedicate a portion of several staff members’ time (Admissions, Marketing, Engineering) to planning and implementing student recruitment and marketing strategies for the Program, in coordination with NIU.
b. Generate content, design, produce, and assume financial responsibility for Program brochures, fliers, websites and other marketing materials in coordination with NIU.
c. Create, implement, and assume financial responsibility for comprehensive direct marketing strategy for the Program.
d. Plan and implement a series of recruitment and marketing events for the Program in coordination with NIU.
e. In coordination with NIU, interact with local and regional public and private schools to ensure the development of a pipeline of qualified and motivated students in the Program.
f. Interact with local and regional media to seek visibility of the Program, in coordination with NIU.

**STUDENT SERVICES**

**NIU agrees that it shall:**
a. Provide opportunities for scholarships and financial assistance, as available, for NIU qualifying engineering students enrolled in the Program.
b. Advise NIU students that they are required to abide by RVC policies and procedures regarding student participation in RVC student life.

RVC agrees that it shall:

a. Provide scholarships and financial assistance, as available, for RVC qualifying engineering students enrolled in the Program.
b. Provide NIU students with access to RVC facilities including classroom space, multiple laboratory spaces, computer laboratories, library facilities, recreational facilities, common areas, and parking.

PROJECT LEADERSHIP AND MANAGEMENT

RVC and NIU leadership are actively engaged in the creation, planning, and execution of this Program.

The President of RVC or his/her designee and the NIU Associate Vice President of Outreach, Engagement and Regional Development, or his/her designee, will be the primary sources of information and the primary liaisons for the Program.

ADDITIONAL TERMS

NIU and RVC agree to promptly communicate with each other regarding any future institutional decisions or proposed changes that may affect the Program or this MOU.

The Parties shall agree to a timetable for joint assessment of the Program.

Nothing in this MOU is intended to, or shall be deemed to, constitute a partnership or joint venture of any kind between the Parties, nor to create any principal / agent relationship for any purpose. No Party shall have authority to act as agent for, or to bind, the other Party in any way.

Subject to the limitations of applicable Illinois law, each Party (the “Indemnifying Party”) shall indemnify, defend, and hold harmless each other Party and its governing board, board members individually, officers, administrators, employees, agents, representatives and volunteers (the “Indemnites”), from and against any and all claims, demands, causes of action, losses, liabilities and damages, including reasonable attorneys’ fees and court costs, that one or more of the Indemnites may incur, to the extent arising from the Indemnifying Party’s breach of this MOU, and to the extent arising from any negligent act or omission of the Indemnifying Party or any of its employees. This obligation of indemnity shall not apply to the extent the Indemnifying Party has tort immunity from the underlying claim.

Each Party shall procure and maintain through an insurance company licensed to conduct business in Illinois insurance with coverage and limits as specified below, and, with respect to
the commercial general liability insurance coverage, shall cause the other Party’s board of trustees, individual board members, officers, employees, agents, representatives, and volunteers, to be listed as additional insureds on these policies. The commercial general liability policies shall be primary to and noncontributory with any other insurance available to the other Party.

Upon execution of this MOU, and thereafter upon the expiration of any such policy, each Party shall furnish to the other Party certificate(s) of insurance, policies, and endorsements reflecting the specified coverages.

The type and limits of insurance required are as follows:

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<tr>
<th>Policy Type</th>
<th>Limit</th>
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<tr>
<td>Comprehensive General Liability</td>
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<tr>
<td>Per Occurrence:</td>
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<tr>
<td>Aggregate:</td>
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<tr>
<td>Automobile Liability:</td>
<td>$1,000,000 (combined single limit)</td>
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<tr>
<td>Workers’ Compensation:</td>
<td>Statutory Minimum</td>
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The initial term of this MOU shall commence on the Effective Date. Subject to the termination provisions below, this MOU shall automatically expire on May 24, 2031. Prior to its expiration, the term of this MOU may be extended for an additional ten years upon the subsequent written agreement of the Parties.

Modification of this MOU will require the written consent of the Parties.

Either Party may terminate this MOU immediately if the other Party commits a material breach of this MOU.

On and after the date that is four (4) years after the Effective Date, either Party may terminate this MOU for any reason by giving written notice to the President or designee of the other Party at least one (1) year prior to the effective date of termination.

Termination of this MOU means that no new students will be permitted to participate in the Program; however, the Parties agree that students who are currently enrolled in the Program on the effective date of the termination shall be allowed to continue and complete the classes in which they are enrolled as of the effective date of termination, that the Parties shall cooperate in good faith to facilitate such students’ continuation and completion of such coursework through the Parties’ conventional curricula, and that NIU shall provide to such students the same enrollment preference in NIU’s conventional course offerings as provided to other NIU students who were not enrolled in the Program.

The Parties understand and agree that they are each “school officials” of each other for purposes of this Program, shall comply with the applicable provisions of the Family Educational Rights
and Privacy Act of 1974, 20 USC 1232(g), and shall take all measures necessary to ensure the confidentiality of any and all information in their possession regarding students who participate in the Program pursuant to this MOU. This MOU shall be governed by and construed in accordance with the laws of the State of Illinois as well as the bylaws, regulations and policies of the Parties’ respective Boards of Trustees and governing boards. This MOU contains the complete agreement of the Parties with respect to its subject matter, and all negotiations, representations, commitments and promises are void to the extent not contained herein.

EXECUTED AS FOLLOWS:

President
Northern Illinois University

Date

President
Rock Valley College

Date
Exhibit A
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<tr>
<th>EQUIPMENT</th>
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<th>Unit Pricing</th>
<th>Extended Price</th>
<th>ROOM DESIGNATION</th>
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**Total**                                               | 1        | $979,432.43 |
Agenda Item 7.a.  
February 16, 2017

RESOLUTION
HONORING
MARC J. STRAUSS
RESOLUTION
HONORING
CHERILYN G. MURER
RESOLUTION
HONORING
ROBERT T. MARSHALL, JR.